

**Maine Township Town Hall**  
**1700 Ballard Road Park Ridge, IL 60068**  
Tuesday, April 25, 2023  
**Township Board Meeting**  
**AGENDA**

This meeting will be conducted in person. The meeting will also be audio or video recorded and made available to the public, as provided by law.

**7:00pm** - Call Regular Meeting to Order  
Pledge of Allegiance  
Roll Call

**Discussion and Potential Action on the Following Items:**

1. Approval of Minutes of March 28, 2023 Board Meeting
2. Approval of Minutes of March 28, 2023 General Town Fund & General Assistance Budget Hearing
3. Approval of General Assistance Expenditures
4. Approval of Road District Expenditures
5. Approval of General Town Fund Expenditures
6. Public Participation
7. Old Business
  - Discussion and Possible Vote on Annual Code Hosting by Municode
8. New Business
  - Presentation by Catherine Sbarra/National Group Health Alliance and Possible Vote
  - Presentation by Diane Elkins/Municipal Electric Aggregation Presentation and Possible Vote
  - Discussion and Vote on Creation of 501c3 entity for Food Pantry
  - Discussion and Vote on Electronic License Service Agreement for License Plate stickers
  - Discussion and Vote on amended Facility Event Space License Agreement
  - Approval of appointment of residents Susan Moylan Krey, Peter Gialamas, and Robert “Bud” Phillips to Decennial Committee
9. Officials’ Reports
10. Adjournment



## ADMINISTRATOR'S REPORT

Date: April, 2023

To: Elected Officials

From: Dayna Berman, Administrator

I attended the Annual Town Meeting on the 11<sup>th</sup> of this month. Thank you to all staff who attended and congratulations to those who received their milestone pins for years of service. Also, congratulation to Dr. Teri Collins on winning the Sgt. Karen Lader Memorial Good Citizen's Award. We were honored to present to her this much deserving award.

Supervisor Dimond, Food Pantry Director Nick Kanehl and I met with Amy Clancy from the Greater Chicago Food Depository. We learned in order to form a partnership, our food pantry will eventually need to have a 501(c)3 (non-profit) status. This is currently on the agenda for further discussion.

I have been busy, along with our admin team, interviewing eligible candidates for two positions, which we filled within the last 2 weeks. We welcome Izabela Debowcyk, which we happily introduced as our new part time Finance Assistant at the Annual Town Meeting. We also have promoted Kathy Sabbini from GA Assistant Director to GA Director and Luz Meneses from Caseworker to GA Assistant Director.

Catherine Sbarra, from National Group Health Alliance will be presenting at the board meeting. She will discuss our insurance renewal rates for health, dental, life, etc. These changes take effect July 1<sup>st</sup>, 2023.

Every two years, the employees update their job descriptions, with the last update occurring in 2021. This is important to reflect any changes in their job as jobs can evolve and change over time. This also ensures that they accurately reflect current requirements, responsibilities and expectations of the role.

Lastly, I have been handling personnel issues and other employee matters.

**MAINE TOWNSHIP GENERAL TOWN FUND**

|                            | of the year remaining | MAR                 | YTD INCOME          | BUDGET                | BALANCE               | % Collected |
|----------------------------|-----------------------|---------------------|---------------------|-----------------------|-----------------------|-------------|
| <b>REVENUE</b>             |                       |                     |                     |                       |                       |             |
| Property Tax               |                       | \$879,901.75        | \$879,901.75        | \$3,500,000.00        | \$2,620,098.25        | 25%         |
| Interest Income            |                       | \$11,809.88         | \$11,809.88         | \$3,000.00            | -\$8,809.88           | 394%        |
| MaineStay Fees             |                       | \$1,551.00          | \$1,551.00          | \$30,000.00           | \$28,449.00           | 5%          |
| Yard Stickers and Rebates  |                       | \$40.00             | \$40.00             | \$13,000.00           | \$12,960.00           | 0%          |
| Postage                    |                       | \$383.50            | \$383.50            | \$2,000.00            | \$1,616.50            | 19%         |
| Food Pantry Cash Donations |                       | \$1,312.40          | \$1,312.40          | \$60,000.00           | \$58,687.60           | 2%          |
| Passport Fees              |                       | \$4,390.00          | \$4,390.00          | \$60,000.00           | \$55,610.00           | 7%          |
| Transportation Fees        |                       | \$15.00             | \$15.00             | \$200.00              | \$185.00              | 8%          |
| Prsni Prop Replacement Tax |                       | \$19,581.33         | \$19,581.33         | \$200,000.00          | \$180,418.67          | 10%         |
| Other Income               |                       | \$31,325.64         | \$31,325.64         | \$25,000.00           | -\$6,325.64           | 125%        |
| Hunting/Fishing License    |                       | \$81.25             | \$81.25             | \$1,000.00            | \$918.75              | 8%          |
| MaineStreamers             |                       | \$32,964.00         | \$32,964.00         | \$0.00                | -\$32,964.00          | #DIV/0!     |
| <b>TOTAL REVENUES</b>      |                       | <b>\$950,391.75</b> | <b>\$950,391.75</b> | <b>\$3,894,200.00</b> | <b>\$2,943,808.25</b> | <b>24%</b>  |

**MAINE TOWNSHIP GENERAL TOWN FUND**

|     | <b>EXPENSES</b>                 |              |              |                |                |        |
|-----|---------------------------------|--------------|--------------|----------------|----------------|--------|
|     | <b>ADMINISTRATION</b>           |              |              |                |                |        |
| 92% | of the year remaining           | MAR          | YTD EXPENSE  | BUDGET         | BALANCE        | % Left |
|     | Salaries/Gross Pay Account      | \$70,140.20  | \$70,140.20  | \$614,250.00   | \$544,109.80   | 89%    |
|     | Salaries/Elected Officials      | \$13,459.18  | \$13,459.18  | \$147,800.00   | \$134,340.82   | 91%    |
|     | IDES                            | \$0.00       | \$0.00       | \$1.00         | \$1.00         | 100%   |
|     | Tuition Reimbursement           | \$0.00       | \$0.00       | \$1.00         | \$1.00         | 100%   |
|     | Social Security                 | \$6,339.86   | \$6,339.86   | \$59,000.00    | \$52,660.14    | 89%    |
|     | IMRF                            | \$4,173.15   | \$4,173.15   | \$43,000.00    | \$38,826.85    | 90%    |
|     | Administrative Div. Health Ins. | \$21,774.31  | \$21,774.31  | \$315,000.00   | \$293,225.69   | 93%    |
|     | Life Insurance                  | \$94.88      | \$94.88      | \$1,300.00     | \$1,205.12     | 93%    |
|     | Dental Insurance                | \$451.33     | \$451.33     | \$6,500.00     | \$6,048.67     | 93%    |
|     | Accounting Services             | \$4,372.38   | \$4,372.38   | \$63,000.00    | \$58,627.62    | 93%    |
|     | Audit Services                  | \$0.00       | \$0.00       | \$16,000.00    | \$16,000.00    | 100%   |
|     | Building & Grounds Maint        | \$261.07     | \$261.07     | \$27,000.00    | \$26,738.93    | 99%    |
|     | Community Info-Support          | \$2,850.00   | \$2,850.00   | \$40,000.00    | \$37,150.00    | 93%    |
|     | Conferences Meetings            | \$75.00      | \$75.00      | \$2,000.00     | \$1,925.00     | 96%    |
|     | Special Programs                | \$37.00      | \$37.00      | \$1,000.00     | \$963.00       | 96%    |
|     | Dues Subscriptions              | \$85.85      | \$85.85      | \$4,000.00     | \$3,914.15     | 98%    |
|     | Equipment Leasing Maint         | \$0.00       | \$0.00       | \$16,000.00    | \$16,000.00    | 100%   |
|     | Gen Ins Liability Ins Bond      | \$0.00       | \$0.00       | \$65,000.00    | \$65,000.00    | 100%   |
|     | Website\Email Host              | \$0.00       | \$0.00       | \$17,000.00    | \$17,000.00    | 100%   |
|     | Print Management                | \$107.80     | \$107.80     | \$2,000.00     | \$1,892.20     | 95%    |
|     | Computer Tech Support           | \$359.60     | \$359.60     | \$5,000.00     | \$4,640.40     | 93%    |
|     | Legal Services                  | \$2,863.00   | \$2,863.00   | \$50,000.00    | \$47,137.00    | 94%    |
|     | Mileage-Travel-Lodging Exp      | \$13.75      | \$13.75      | \$1,500.00     | \$1,486.25     | 99%    |
|     | Police Protection               | \$4,000.00   | \$4,000.00   | \$50,400.00    | \$46,400.00    | 92%    |
|     | Plan Commission                 | \$0.00       | \$0.00       | \$1.00         | \$1.00         | 100%   |
|     | Postage                         | \$13,164.05  | \$13,164.05  | \$50,000.00    | \$36,835.95    | 74%    |
|     | Printing Publishing             | \$414.04     | \$414.04     | \$56,100.00    | \$55,685.96    | 99%    |
|     | Food Pantry                     | \$1,712.70   | \$1,712.70   | \$60,000.00    | \$58,287.30    | 97%    |
|     | Code Enforcement Expense        | \$0.00       | \$0.00       | \$500.00       | \$500.00       | 100%   |
|     | Maine Township Rec. Connection  | \$1,454.82   | \$1,454.82   | \$30,000.00    | \$28,545.18    | 95%    |
|     | Telecommunications              | \$2,695.95   | \$2,695.95   | \$38,000.00    | \$35,304.05    | 93%    |
|     | Staff Training                  | \$105.00     | \$105.00     | \$1,000.00     | \$895.00       | 90%    |
|     | Transportation/Mainelines       | \$70.00      | \$70.00      | \$5,000.00     | \$4,930.00     | 99%    |
|     | Utilities                       | \$2,671.59   | \$2,671.59   | \$30,000.00    | \$27,328.41    | 91%    |
|     | Miscellaneous (Administr)       | \$37.19      | \$37.19      | \$300.00       | \$262.81       | 88%    |
|     | Neighborhood Watch              | \$0.00       | \$0.00       | \$3,500.00     | \$3,500.00     | 100%   |
|     | Office Supplies/Sm. Equipment   | \$1,267.59   | \$1,267.59   | \$21,300.00    | \$20,032.41    | 94%    |
|     | Operating Supplies Maint        | \$1,789.45   | \$1,789.45   | \$10,000.00    | \$8,210.55     | 82%    |
|     | Vehicle Expense                 | \$0.00       | \$0.00       | \$2,800.00     | \$2,800.00     | 100%   |
|     | Building                        | \$0.00       | \$0.00       | \$5,000.00     | \$5,000.00     | 100%   |
|     | Project Clean-up/Waste Hauler   | \$324.40     | \$324.40     | \$12,000.00    | \$11,675.60    | 97%    |
|     | Capital Fund                    | \$0.00       | \$0.00       | \$150,000.00   | \$150,000.00   | 100%   |
|     | Contingency                     | \$0.00       | \$0.00       | \$50,000.00    | \$50,000.00    | 100%   |
|     | <b>Total</b>                    | \$157,165.14 | \$157,165.14 | \$2,072,253.00 | \$1,865,087.86 | 90%    |

**MAINE TOWNSHIP GENERAL TOWN FUND**

| <b>ASSESSOR</b> |                              |                    |                    |                     |                     |               |
|-----------------|------------------------------|--------------------|--------------------|---------------------|---------------------|---------------|
| <b>92%</b>      | <b>of the year remaining</b> | <b>MAR</b>         | <b>YTD EXPENSE</b> | <b>BUDGET</b>       | <b>BALANCE</b>      | <b>% Left</b> |
|                 | Assessor Division Salary     | \$27,968.87        | \$27,968.87        | \$234,026.00        | \$206,057.13        | 88%           |
|                 | Assessor Division SS         | \$2,013.53         | \$2,013.53         | \$17,903.00         | \$15,889.47         | 89%           |
|                 | Assessor Division IMRF       | \$1,568.42         | \$1,568.42         | \$13,870.00         | \$12,301.58         | 89%           |
|                 | Health Insurance             | \$9,186.53         | \$9,186.53         | \$115,920.00        | \$106,733.47        | 92%           |
|                 | Dental Insurance             | \$124.07           | \$124.07           | \$3,000.00          | \$2,875.93          | 96%           |
|                 | Life Insurance               | \$17.79            | \$17.79            | \$300.00            | \$282.21            | 94%           |
|                 | Conferences Meetings         | \$775.00           | \$775.00           | \$1,100.00          | \$325.00            | 30%           |
|                 | Cook Cty Assessor Tie-in     | \$0.00             | \$0.00             | \$1,025.00          | \$1,025.00          | 100%          |
|                 | Dues-Subscriptions           | \$350.00           | \$350.00           | \$500.00            | \$150.00            | 30%           |
|                 | Equipment Leasing-Maint      | \$0.00             | \$0.00             | \$1.00              | \$1.00              | 100%          |
|                 | Mileage-Travel-Lodging Exp   | \$34.68            | \$34.68            | \$1,800.00          | \$1,765.32          | 98%           |
|                 | Postage                      | \$252.48           | \$252.48           | \$1,200.00          | \$947.52            | 79%           |
|                 | Printing-Publishing          | \$0.00             | \$0.00             | \$1,000.00          | \$1,000.00          | 100%          |
|                 | Sidwell Maps                 | \$0.00             | \$0.00             | \$700.00            | \$700.00            | 100%          |
|                 | Staff Training               | \$0.00             | \$0.00             | \$150.00            | \$150.00            | 100%          |
|                 | Miscellaneous                | \$30.00            | \$30.00            | \$1,200.00          | \$1,170.00          | 98%           |
|                 | Office Supplies/Sm Equipment | \$422.73           | \$422.73           | \$3,500.00          | \$3,077.27          | 88%           |
|                 | <b>Total</b>                 | <b>\$42,744.10</b> | <b>\$42,744.10</b> | <b>\$397,195.00</b> | <b>\$354,450.90</b> | <b>89%</b>    |

**MAINE TOWNSHIP GENERAL TOWN FUND**

| <b>MAINESTAY</b> |                                 |                    |                    |                     |                     |               |
|------------------|---------------------------------|--------------------|--------------------|---------------------|---------------------|---------------|
| <b>92%</b>       | <b>of the year remaining</b>    | <b>MAR</b>         | <b>YTD EXPENSE</b> | <b>BUDGET</b>       | <b>BALANCE</b>      | <b>% Left</b> |
|                  | MaineStay Salary                | \$32,103.45        | \$32,103.45        | \$330,750.00        | \$298,646.55        | <b>90%</b>    |
|                  | Social Security                 | \$2,406.45         | \$2,406.45         | \$26,000.00         | \$23,593.55         | <b>91%</b>    |
|                  | IMRF                            | \$2,285.77         | \$2,285.77         | \$23,000.00         | \$20,714.23         | <b>90%</b>    |
|                  | Administrative Div. Health Ins. | \$6,127.59         | \$6,127.59         | \$140,700.00        | \$134,572.41        | <b>96%</b>    |
|                  | Life Ins.                       | \$29.65            | \$29.65            | \$350.00            | \$320.35            | <b>92%</b>    |
|                  | Dental Ins.                     | \$138.81           | \$138.81           | \$1,700.00          | \$1,561.19          | <b>92%</b>    |
|                  | Conferences-Meetings            | \$0.00             | \$0.00             | \$1,100.00          | \$1,100.00          | <b>100%</b>   |
|                  | Consultation/Staff Training     | \$286.00           | \$286.00           | \$250.00            | -\$36.00            | <b>-14%</b>   |
|                  | Special Programs                | \$1,244.85         | \$1,244.85         | \$13,000.00         | \$11,755.15         | <b>90%</b>    |
|                  | Dues-Subscriptions/Licensures   | \$371.56           | \$371.56           | \$3,700.00          | \$3,328.44          | <b>90%</b>    |
|                  | Print Management                | \$107.80           | \$107.80           | \$1,700.00          | \$1,592.20          | <b>94%</b>    |
|                  | Gen Ins Liability Ins Bond      | \$0.00             | \$0.00             | \$1,000.00          | \$1,000.00          | <b>100%</b>   |
|                  | Computer Tech Support           | \$359.60           | \$359.60           | \$4,500.00          | \$4,140.40          | <b>92%</b>    |
|                  | Mileage-Travel-Lodging Exp      | \$81.91            | \$81.91            | \$500.00            | \$418.09            | <b>84%</b>    |
|                  | Postage                         | \$4.92             | \$4.92             | \$100.00            | \$95.08             | <b>95%</b>    |
|                  | Printing-Publishing             | \$0.00             | \$0.00             | \$300.00            | \$300.00            | <b>100%</b>   |
|                  | Community Education             | \$26.80            | \$26.80            | \$50.00             | \$23.20             | <b>46%</b>    |
|                  | Training Manual & Books         | \$16.95            | \$16.95            | \$250.00            | \$233.05            | <b>93%</b>    |
|                  | Miscellaneous                   | \$0.00             | \$0.00             | \$50.00             | \$50.00             | <b>100%</b>   |
|                  | Office Supplies/Sm Equipment    | \$218.19           | \$218.19           | \$2,800.00          | \$2,581.81          | <b>92%</b>    |
|                  | Youth Recreation Fund           | \$0.00             | \$0.00             | \$3,000.00          | \$3,000.00          | <b>100%</b>   |
|                  | Summer Youth Camp               | \$0.00             | \$0.00             | \$12,000.00         | \$12,000.00         | <b>100%</b>   |
|                  | Garage Sale                     | \$0.00             | \$0.00             | \$500.00            | \$500.00            | <b>100%</b>   |
|                  | <b>Total</b>                    | <b>\$45,810.30</b> | <b>\$45,810.30</b> | <b>\$567,300.00</b> | <b>\$521,489.70</b> | <b>92%</b>    |

**MAINE TOWNSHIP GENERAL TOWN FUND**

| <b>SENIOR</b> |                                 |                    |                    |                     |                     |               |
|---------------|---------------------------------|--------------------|--------------------|---------------------|---------------------|---------------|
| <b>92%</b>    | <b>of the year remaining</b>    | <b>MAR</b>         | <b>YTD EXPENSE</b> | <b>BUDGET</b>       | <b>BALANCE</b>      | <b>% Left</b> |
|               | Senior Salary                   | \$30,705.68        | \$30,705.68        | \$287,700.00        | \$256,994.32        | 89%           |
|               | Social Security                 | \$2,309.84         | \$2,309.84         | \$22,500.00         | \$20,190.16         | 90%           |
|               | IMRF                            | \$2,186.24         | \$2,186.24         | \$20,000.00         | \$17,813.76         | 89%           |
|               | Life Ins.                       | \$23.72            | \$23.72            | \$350.00            | \$326.28            | 93%           |
|               | Dental Ins.                     | \$105.02           | \$105.02           | \$1,500.00          | \$1,394.98          | 93%           |
|               | Administrative Div. Health Ins. | \$7,366.97         | \$7,366.97         | \$105,000.00        | \$97,633.03         | 93%           |
|               | Conferences-Meetings            | \$0.00             | \$0.00             | \$400.00            | \$400.00            | 100%          |
|               | Special Programs                | \$0.00             | \$0.00             | \$5,000.00          | \$5,000.00          | 100%          |
|               | Print Management                | \$107.80           | \$107.80           | \$1,700.00          | \$1,592.20          | 94%           |
|               | Dues-Subscriptions              | \$425.00           | \$425.00           | \$400.00            | -\$25.00            | -6%           |
|               | Mileage-Travel-Lodging Exp      | \$40.74            | \$40.74            | \$100.00            | \$59.26             | 59%           |
|               | Postage                         | \$0.00             | \$0.00             | \$1.00              | \$1.00              | 100%          |
|               | Printing-Publishing             | \$0.00             | \$0.00             | \$1.00              | \$1.00              | 100%          |
|               | Telecommunications              | \$2.14             | \$2.14             | \$30.00             | \$27.86             | 93%           |
|               | Office Supplies/Sm Equipment    | \$0.00             | \$0.00             | \$13,000.00         | \$13,000.00         | 100%          |
|               | Computer Tech Support           | \$359.60           | \$359.60           | \$4,500.00          | \$4,140.40          | 92%           |
|               | <i>MainesStreamer</i>           | <i>\$41,639.66</i> | <i>\$41,639.66</i> | <i>\$0.00</i>       | <i>-\$41,639.66</i> | <i>0%</i>     |
|               | <b>Total</b>                    | <b>\$43,632.75</b> | <b>\$43,632.75</b> | <b>\$462,182.00</b> | <b>\$418,549.25</b> | <b>91%</b>    |

**MAINE TOWNSHIP GENERAL TOWN FUND**

|            | <b>CLERK</b>                    |             |                    |               |                |               |
|------------|---------------------------------|-------------|--------------------|---------------|----------------|---------------|
| <b>92%</b> | <b>of the year remaining</b>    | <b>MAR</b>  | <b>YTD EXPENSE</b> | <b>BUDGET</b> | <b>BALANCE</b> | <b>% Left</b> |
|            | Clerk's Division Salary         | \$13,021.62 | \$13,021.62        | \$131,250.00  | \$118,228.38   | 90%           |
|            | Social Security                 | \$969.35    | \$969.35           | \$10,500.00   | \$9,530.65     | 91%           |
|            | IMRF                            | \$768.86    | \$768.86           | \$9,300.00    | \$8,531.14     | 92%           |
|            | Administrative Div. Health Ins. | \$4,888.19  | \$4,888.19         | \$78,750.00   | \$73,861.81    | 94%           |
|            | Life Ins.                       | \$11.86     | \$11.86            | \$150.00      | \$138.14       | 92%           |
|            | Dental Ins.                     | \$70.44     | \$70.44            | \$1,000.00    | \$929.56       | 93%           |
|            | Conferences-Meetings            | \$0.00      | \$0.00             | \$500.00      | \$500.00       | 100%          |
|            | Dues-Subscriptions              | \$30.00     | \$30.00            | \$400.00      | \$370.00       | 93%           |
|            | Print Management                | \$107.80    | \$107.80           | \$1,700.00    | \$1,592.20     | 94%           |
|            | Mileage-Travel-Lodging Exp      | \$0.00      | \$0.00             | \$1,000.00    | \$1,000.00     | 100%          |
|            | Staff Training                  | \$0.00      | \$0.00             | \$100.00      | \$100.00       | 100%          |
|            | Honor Flight                    | \$0.00      | \$0.00             | \$1,000.00    | \$1,000.00     | 100%          |
|            | Computer Tech Support           | \$359.60    | \$359.60           | \$4,400.00    | \$4,040.40     | 92%           |
|            | Postage                         | \$55.20     | \$55.20            | \$8,000.00    | \$7,944.80     | 99%           |
|            | Printing-Publishing             | \$0.00      | \$0.00             | \$300.00      | \$300.00       | 100%          |
|            | Miscellaneous                   | \$0.00      | \$0.00             | \$100.00      | \$100.00       | 100%          |
|            | Office Supplies/Sm Equipment    | \$124.73    | \$124.73           | \$1,500.00    | \$1,375.27     | 92%           |
|            | Hunting/Fishing License         | \$122.20    | \$122.20           | \$0.00        | -\$122.20      | #DIV/0!       |
|            | <b>Total</b>                    | \$20,529.85 | \$20,529.85        | \$249,950.00  | \$229,420.15   | 92%           |



**MAINE TOWNSHIP GENERAL TOWN FUND**

| <b>OEM</b> |                              |                   |                    |                    |                    |               |
|------------|------------------------------|-------------------|--------------------|--------------------|--------------------|---------------|
| <b>92%</b> | <b>of the year remaining</b> | <b>MAR</b>        | <b>YTD EXPENSE</b> | <b>BUDGET</b>      | <b>BALANCE</b>     | <b>% Left</b> |
|            | Emergency Mgmt Salary        | \$1,356.25        | \$1,356.25         | \$20,000.00        | \$18,643.75        | <b>93%</b>    |
|            | OEM Social Security          | \$103.76          | \$103.76           | \$1,600.00         | \$1,496.24         | <b>94%</b>    |
|            | Uniforms                     | \$0.00            | \$0.00             | \$200.00           | \$200.00           | <b>100%</b>   |
|            | Conferences-Meetings         | \$0.00            | \$0.00             | \$100.00           | \$100.00           | <b>100%</b>   |
|            | Special Programs             | \$0.00            | \$0.00             | \$100.00           | \$100.00           | <b>100%</b>   |
|            | Dues-Subscriptions           | \$0.00            | \$0.00             | \$400.00           | \$400.00           | <b>100%</b>   |
|            | Volunteer Insurance          | \$0.00            | \$0.00             | \$800.00           | \$800.00           | <b>100%</b>   |
|            | Utilities                    | \$466.76          | \$466.76           | \$4,000.00         | \$3,533.24         | <b>88%</b>    |
|            | Telecommunications           | \$53.72           | \$53.72            | \$1,000.00         | \$946.28           | <b>95%</b>    |
|            | Staff Training               | \$0.00            | \$0.00             | \$1,200.00         | \$1,200.00         | <b>100%</b>   |
|            | Office Supplies/Sm Equipment | \$0.00            | \$0.00             | \$100.00           | \$100.00           | <b>100%</b>   |
|            | Operating Supplies           | \$0.00            | \$0.00             | \$10,000.00        | \$10,000.00        | <b>100%</b>   |
|            | Disaster Operations Supplies | \$0.00            | \$0.00             | \$500.00           | \$500.00           | <b>100%</b>   |
|            | Building                     | \$983.26          | \$983.26           | \$2,500.00         | \$1,516.74         | <b>61%</b>    |
|            | Vehicle Expense              | \$218.70          | \$218.70           | \$2,500.00         | \$2,281.30         | <b>91%</b>    |
|            | <b>Total</b>                 | <b>\$3,182.45</b> | <b>\$3,182.45</b>  | <b>\$45,000.00</b> | <b>\$41,817.55</b> | <b>93%</b>    |

**MAINE TOWNSHIP GENERAL TOWN FUND**

|  |                            |                  |                  |                    |                    |            |
|--|----------------------------|------------------|------------------|--------------------|--------------------|------------|
|  |                            |                  |                  |                    |                    |            |
|  | Mental Health/Comm Serv.   | \$50,588         | \$6,365          | \$459,500          | \$453,135          | 99%        |
|  |                            |                  |                  |                    |                    |            |
|  | <b>Total Operating Exp</b> | <b>\$363,530</b> | <b>\$319,307</b> | <b>\$4,253,380</b> | <b>\$3,884,073</b> | <b>91%</b> |
|  |                            |                  |                  |                    |                    |            |

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

|                                | of the year remaining           | MAR                 | YTD INCOME          | BUDGET              | BALANCE             | % Collected |
|--------------------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| <b>REVENUE</b>                 |                                 |                     |                     |                     |                     |             |
|                                | Property Tax                    | \$176,486.01        | \$176,486.01        | \$500,000.00        | \$323,513.99        | 35%         |
|                                | SS Reimbursement                | \$0.00              | \$0.00              | \$12,000.00         | \$12,000.00         | 0%          |
|                                | Interest Income                 | \$68.43             | \$68.43             | \$700.00            | \$631.57            | 10%         |
|                                | Energy Assistance Revenue       | \$3,383.00          | \$3,383.00          | \$18,000.00         | \$14,617.00         | 19%         |
|                                | <b>TOTAL REVENUES</b>           | <b>\$179,937.44</b> | <b>\$179,937.44</b> | <b>\$530,700.00</b> | <b>\$350,762.56</b> | <b>34%</b>  |
| <b>EXPENSES</b>                |                                 |                     |                     |                     |                     |             |
| <b>EXPENSES-ADMINISTRATIVE</b> |                                 |                     |                     |                     |                     |             |
| 92%                            | of the year remaining           | MAR                 | YTD EXPENSE         | BUDGET              | BALANCE             | % Left      |
|                                | Salaries                        | \$31,160.96         | \$31,160.96         | \$346,000.00        | \$314,839.04        | 91%         |
|                                | IDES                            | \$0.00              | \$0.00              | \$1.00              | \$1.00              | 100%        |
|                                | Social Security                 | \$2,349.34          | \$2,349.34          | \$26,500.00         | \$24,150.66         | 91%         |
|                                | IMRF                            | \$2,219.10          | \$2,219.10          | \$24,500.00         | \$22,280.90         | 91%         |
|                                | Administrative Div. Health Ins. | \$7,234.95          | \$7,234.95          | \$157,500.00        | \$150,265.05        | 95%         |
|                                | Life Insurance                  | \$29.65             | \$29.65             | \$350.00            | \$320.35            | 92%         |
|                                | Dental Insurance                | \$166.49            | \$166.49            | \$1,500.00          | \$1,333.51          | 89%         |
|                                | Tuition Reimbursement           | \$0.00              | \$0.00              | \$1.00              | \$1.00              | 100%        |
|                                | Accounting Services             | \$687.54            | \$687.54            | \$7,000.00          | \$6,312.46          | 90%         |
|                                | Conferences Meetings            | \$0.00              | \$0.00              | \$250.00            | \$250.00            | 100%        |
|                                | Dues Subscriptions              | \$0.00              | \$0.00              | \$1.00              | \$1.00              | 100%        |
|                                | Print Management                | \$107.80            | \$107.80            | \$1,700.00          | \$1,592.20          | 94%         |
|                                | General Insurance-Liab-Bond     | \$0.00              | \$0.00              | \$7,000.00          | \$7,000.00          | 100%        |
|                                | Legal Services                  | \$0.00              | \$0.00              | \$1.00              | \$1.00              | 100%        |
|                                | Mileage-Travel-Lodging          | \$0.00              | \$0.00              | \$500.00            | \$500.00            | 100%        |
|                                | Postage                         | \$248.10            | \$248.10            | \$2,600.00          | \$2,351.90          | 90%         |
|                                | Printing Publishing             | \$0.00              | \$0.00              | \$250.00            | \$250.00            | 100%        |
|                                | Staff Training                  | \$0.00              | \$0.00              | \$100.00            | \$100.00            | 100%        |
|                                | Hearing Officer                 | \$0.00              | \$0.00              | \$1.00              | \$1.00              | 100%        |
|                                | Miscellaneous                   | \$0.00              | \$0.00              | \$1.00              | \$1.00              | 1%          |
|                                | Office Supplies                 | \$0.00              | \$0.00              | \$2,500.00          | \$2,500.00          | 100%        |
|                                | Computer Software Development   | \$0.00              | \$0.00              | \$2,350.00          | \$2,350.00          | 100%        |
|                                | Comp Tech Support               | \$359.60            | \$359.60            | \$4,400.00          | \$4,040.40          | 92%         |
|                                | Contingencies                   | \$0.00              | \$0.00              | \$5,000.00          | \$5,000.00          | 100%        |
|                                | <b>Total</b>                    | <b>\$44,563.53</b>  | <b>\$44,563.53</b>  | <b>\$590,006.00</b> | <b>\$545,442.47</b> | <b>92%</b>  |

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

| <b>EXPENSES-ASSISTANCE</b> |                                 |                    |                    |                     |                     |               |
|----------------------------|---------------------------------|--------------------|--------------------|---------------------|---------------------|---------------|
| <b>92%</b>                 | <b>of the year remaining</b>    | <b>MAR</b>         | <b>YTD EXPENSE</b> | <b>BUDGET</b>       | <b>BALANCE</b>      | <b>% Left</b> |
|                            | Emergency Assist Program        | \$700.00           | \$700.00           | \$7,000.00          | \$6,300.00          | 90%           |
|                            | Prescription Drugs              | \$326.05           | \$326.05           | \$1,500.00          | \$1,173.95          | 78%           |
|                            | Dental Services                 | \$0.00             | \$0.00             | \$1.00              | \$1.00              | 100%          |
|                            | Medical Services                | \$0.00             | \$0.00             | \$500.00            | \$500.00            | 100%          |
|                            | Funeral & Burial Services       | \$0.00             | \$0.00             | \$1.00              | \$1.00              | 100%          |
|                            | Client Utilities                | \$650.00           | \$650.00           | \$8,500.00          | \$7,850.00          | 92%           |
|                            | Shelter-Rent                    | \$8,067.15         | \$8,067.15         | \$95,000.00         | \$86,932.85         | 92%           |
|                            | Ambulance Paramedic             | \$0.00             | \$0.00             | \$1.00              | \$1.00              | 100%          |
|                            | Food                            | \$7,500.00         | \$7,500.00         | \$55,000.00         | \$47,500.00         | 86%           |
|                            | Pers Essentials                 | \$2,320.00         | \$2,320.00         | \$25,000.00         | \$22,680.00         | 91%           |
|                            | Client Health Ins.              | \$0.00             | \$0.00             | \$1.00              | \$1.00              | 100%          |
|                            | Transient                       | \$0.00             | \$0.00             | \$1.00              | \$1.00              | 100%          |
|                            | <b>Total</b>                    | <b>\$19,563.20</b> | <b>\$19,563.20</b> | <b>\$192,505.00</b> | <b>\$172,941.80</b> | <b>90%</b>    |
|                            |                                 |                    |                    |                     |                     |               |
|                            | <b>TOTAL OPERATING EXPENSES</b> | <b>\$64,126.73</b> | <b>\$64,126.73</b> | <b>\$782,511.00</b> | <b>\$718,384.27</b> | <b>92%</b>    |

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

of the year remaining      **MAR**      **YTD INCOME**      **BUDGET**      **BALANCE**      %  
 REVENUE      Collecte

|                            |                    |                    |                       |                       |            |
|----------------------------|--------------------|--------------------|-----------------------|-----------------------|------------|
| Property Tax               | \$39,166.66        | \$39,166.66        | \$2,188,885           | \$2,149,718.34        | 2%         |
| Interest Income            | \$10,421.86        | \$10,421.86        | \$2,049.00            | -\$8,372.86           | 509%       |
| Permit Fees                | \$150.00           | \$150.00           | \$18,435.00           | \$18,285.00           | 1%         |
| Other Income               | \$568.77           | \$568.77           | \$0.00                | -\$568.77             | #DIV/0!    |
| Persnl Prop Replacement Tx | \$19,582.04        | \$19,582.04        | \$291,668.00          | \$272,085.96          | 7%         |
| <b>TOTAL REVENUES</b>      | <b>\$69,889.33</b> | <b>\$69,889.33</b> | <b>\$2,501,037.00</b> | <b>\$2,431,147.67</b> | <b>97%</b> |

**EXPENSES**

92% of the year remaining      **MAR**      **YTD EXPENSE**      **BUDGET**      **BALANCE**      % Left  
 GENERAL ROAD FUND-ADMINISTRATIVE

|                           |                    |                    |                     |                     |            |
|---------------------------|--------------------|--------------------|---------------------|---------------------|------------|
| Admin Salary Expense      | \$10,111.93        | \$10,111.93        | \$132,200.00        | \$122,088.07        | 92%        |
| Health Insurance          | \$7,672.94         | \$7,672.94         | \$120,000.00        | \$112,327.06        | 94%        |
| Life Insurance            | \$29.65            | \$29.65            | \$1,000.00          | \$970.35            | 97%        |
| Dental Insurance          | \$125.95           | \$125.95           | \$5,400.00          | \$5,274.05          | 98%        |
| Alcohol & Drug Testing    | \$0.00             | \$0.00             | \$1,000.00          | \$1,000.00          | 100%       |
| Payroll Service           | \$551.22           | \$551.22           | \$8,000.00          | \$7,448.78          | 93%        |
| Accounting Services       | \$400.00           | \$400.00           | \$6,000.00          | \$5,600.00          | 93%        |
| Conferences Meetings      | \$0.00             | \$0.00             | \$1,000.00          | \$1,000.00          | 100%       |
| Dues Subscriptions        | \$0.00             | \$0.00             | \$1,000.00          | \$1,000.00          | 100%       |
| Legal Services            | \$240.00           | \$240.00           | \$10,000.00         | \$9,760.00          | 98%        |
| Mileage Travel Expense    | \$0.00             | \$0.00             | \$500.00            | \$500.00            | 100%       |
| Municipal Replacement Tax | \$0.00             | \$0.00             | \$252,252.00        | \$252,252.00        | 100%       |
| Postage                   | \$0.00             | \$0.00             | \$500.00            | \$500.00            | 100%       |
| Printing Publishing       | \$0.00             | \$0.00             | \$13,500.00         | \$13,500.00         | 100%       |
| Telephone                 | \$419.03           | \$419.03           | \$7,000.00          | \$6,580.97          | 94%        |
| Training                  | \$0.00             | \$0.00             | \$2,500.00          | \$2,500.00          | 100%       |
| Miscellaneous             | \$250.00           | \$250.00           | \$5,500.00          | \$5,250.00          | 95%        |
| Office Supplies           | \$105.21           | \$105.21           | \$3,000.00          | \$2,894.79          | 96%        |
| Office Equipment          | \$0.00             | \$0.00             | \$8,000.00          | \$8,000.00          | 100%       |
| <b>Total</b>              | <b>\$19,905.93</b> | <b>\$19,905.93</b> | <b>\$578,352.00</b> | <b>\$558,446.07</b> | <b>97%</b> |

**GENERAL ROAD FUND-MAINTENANCE**

|                          |             |             |              |              |      |
|--------------------------|-------------|-------------|--------------|--------------|------|
| Maint Salary Expense     | \$17,615.09 | \$17,615.09 | \$150,000.00 | \$132,384.91 | 88%  |
| Miscellaneous-Uniforms   | \$110.00    | \$110.00    | \$5,000.00   | \$4,890.00   | 98%  |
| Building Maintenance     | \$527.28    | \$527.28    | \$10,500.00  | \$9,972.72   | 95%  |
| Equipment Leasing Maint  | \$7,853.10  | \$7,853.10  | \$68,136.00  | \$60,282.90  | 88%  |
| Landfill Charges - GRF   | \$0.00      | \$0.00      | \$2,500.00   | \$2,500.00   | 100% |
| Rentals                  | \$0.00      | \$0.00      | \$15,000.00  | \$15,000.00  | 100% |
| Street Lighting          | \$426.17    | \$426.17    | \$70,000.00  | \$69,573.83  | 99%  |
| Tree Removal & Spraying  | \$0.00      | \$0.00      | \$15,800.00  | \$15,800.00  | 100% |
| Utilities                | \$1,463.02  | \$1,463.02  | \$20,000.00  | \$18,536.98  | 93%  |
| Tree Replacement Program | \$0.00      | \$0.00      | \$4,500.00   | \$4,500.00   | 100% |
| Gasoline Oil             | \$5,510.52  | \$5,510.52  | \$42,213.00  | \$36,702.48  | 87%  |

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

| 92% of the year remaining | MAR                | YTD EXPENSE        | BUDGET              | BALANCE             | % Left     |
|---------------------------|--------------------|--------------------|---------------------|---------------------|------------|
| Building & Oper Sup Matl  | \$2,843.37         | \$2,843.37         | \$15,000.00         | \$12,156.63         | 81%        |
| Maint Equip & Small Tools | \$3,344.77         | \$3,344.77         | \$11,500.00         | \$8,155.23          | 71%        |
| Supplies (Equipment)      | \$0.00             | \$0.00             | \$15,192.00         | \$15,192.00         | 100%       |
| Supplies Roads GRF        | \$195.90           | \$195.90           | \$6,000.00          | \$5,804.10          | 97%        |
| Supplies Snow Removal     | \$14,942.16        | \$14,942.16        | \$85,000.00         | \$70,057.84         | 82%        |
| <b>Total</b>              | <b>\$54,831.38</b> | <b>\$54,831.38</b> | <b>\$536,341.00</b> | <b>\$481,509.62</b> | <b>90%</b> |

**PERMANENT ROAD FUND**

|                        |                    |                    |                       |                       |            |
|------------------------|--------------------|--------------------|-----------------------|-----------------------|------------|
| Labor On Roads         | \$32,649.89        | \$32,649.89        | \$400,000.00          | \$367,350.11          | 92%        |
| Drainage               | \$0.00             | \$0.00             | \$7,000.00            | \$7,000.00            | 100%       |
| Engineering Services   | \$11,765.00        | \$11,765.00        | \$55,000.00           | \$43,235.00           | 79%        |
| Landfill Charges - PRF | \$0.00             | \$0.00             | \$10,000.00           | \$10,000.00           | 100%       |
| Project Expenses       | \$0.00             | \$0.00             | \$35,000.00           | \$35,000.00           | 100%       |
| Maintenance Roads      | \$0.00             | \$0.00             | \$890,000.00          | \$890,000.00          | 100%       |
| Supplies / Roads PRF   | \$446.00           | \$446.00           | \$30,000.00           | \$29,554.00           | 99%        |
| <b>Total</b>           | <b>\$44,860.89</b> | <b>\$44,860.89</b> | <b>\$1,427,000.00</b> | <b>\$1,382,139.11</b> | <b>97%</b> |

**EQUIPMENT & BUILDING FUND**

|                  |                     |                     |                     |                    |            |
|------------------|---------------------|---------------------|---------------------|--------------------|------------|
| Equipment        | \$143,702.00        | \$143,702.00        | \$195,000.00        | \$51,298.00        | 26%        |
| Building         | \$2,100.00          | \$2,100.00          | \$11,144.00         | \$9,044.00         | 81%        |
| Storage Building | \$1,859.81          | \$1,859.81          | \$41,500.00         | \$39,640.19        | 96%        |
| <b>Total</b>     | <b>\$147,661.81</b> | <b>\$147,661.81</b> | <b>\$247,644.00</b> | <b>\$99,982.19</b> | <b>40%</b> |

**SOCIAL SECURITY FUND**

|                 |                   |                   |                    |                    |            |
|-----------------|-------------------|-------------------|--------------------|--------------------|------------|
| Social Security | \$4,578.43        | \$4,578.43        | \$40,000.00        | \$35,421.57        | 89%        |
| <b>Total</b>    | <b>\$4,578.43</b> | <b>\$4,578.43</b> | <b>\$40,000.00</b> | <b>\$35,421.57</b> | <b>89%</b> |

**INSURANCE FUND**

|                            |               |               |                    |                    |             |
|----------------------------|---------------|---------------|--------------------|--------------------|-------------|
| Workmans Compensation      | \$0.00        | \$0.00        | \$21,204.00        | \$21,204.00        | 100%        |
| Unemployment Insurance     | \$0.00        | \$0.00        | \$535.00           | \$535.00           | 100%        |
| Gen Ins Liability Ins Bond | \$0.00        | \$0.00        | \$44,253.00        | \$44,253.00        | 100%        |
| <b>Total</b>               | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$65,992.00</b> | <b>\$65,992.00</b> | <b>100%</b> |

**IL MUNICIPAL RETIREMENT FUND**

|                        |                   |                   |                    |                    |            |
|------------------------|-------------------|-------------------|--------------------|--------------------|------------|
| IMRF                   | \$3,675.62        | \$3,675.62        | \$67,400.00        | \$63,724.38        | 95%        |
| IMRF Employer ERI Cost | \$0.00            | \$0.00            | \$1,000.00         | \$1,000.00         | 100%       |
| <b>Total</b>           | <b>\$3,675.62</b> | <b>\$3,675.62</b> | <b>\$68,400.00</b> | <b>\$64,724.38</b> | <b>95%</b> |

|                                 |                     |                     |                       |                       |            |
|---------------------------------|---------------------|---------------------|-----------------------|-----------------------|------------|
| <b>TOTAL OPERATING EXPENSES</b> | <b>\$275,514.06</b> | <b>\$275,514.06</b> | <b>\$2,963,729.00</b> | <b>\$2,688,214.94</b> | <b>91%</b> |
|                                 |                     |                     |                       |                       |            |

MOTION TO APPROVE PAYROLL FOR PAYDATES OF MARCH 31, 2023 AND  
APRIL 14, 2023 AND ROAD DISTRICT CHECKS #22836 THROUGH CHECK  
#22881 IN THE AMOUNT OF \$113,059.60.

# Maine Township Road & Bridge Fund

APRIL 2023

| <u>Check #</u> | <u>Date</u> | <u>Name</u>                       | <u>Description</u>                     | <u>Amount</u> |
|----------------|-------------|-----------------------------------|--|---------------|
| 22836          | Mar 29      | Security Benefit                  | Deferred Comp. Contributions 03/17     | 425.00        |
| Wire           | Mar 31      | Federal Electronic Payroll System | Federal Taxes                          | 4,802.67      |
| Wire           | Mar 31      | Illinois Department of Revenue    | State Taxes                            | 882.79        |
| S/C            | Mar 31      | Paychex                           | Service Fee                            | 183.74        |
| Dir.Deposit    | Mar 31      | Richard A. Brandes                | Payroll Check                          | 2,330.20      |
| Dir.Deposit    | Mar 31      | Peter Douvalakis                  | Payroll Check                          | 2,686.97      |
| Dir.Deposit    | Mar 31      | Dawne Scheel Hayman               | Payroll Check                          | 1,897.21      |
| Dir.Deposit    | Mar 31      | Peter A. Jimenez                  | Payroll Check                          | 1,961.34      |
| Dir.Deposit    | Mar 31      | Justin E. MacIntyre               | Payroll Check                          | 2,391.16      |
| Dir.Deposit    | Mar 31      | Jerry Morisco                     | Payroll Check                          | 1,740.22      |
| 5700012        | Mar 31      | Marissa Vigna                     | Payroll Check                          | 409.04        |
| 22837          | Apr 1       | Blue Cross Blue Shield of IL      | Health Insurance                       | 7,754.74      |
| 22838          | Apr 1       | Principal Life Ins. Co.           | Dental Insurance                       | 401.82        |
| 22839          | Apr 1       | VSP of Illinois, NFP              | VSP Voluntary Vision Insurance         | 14.14         |
| Wire           | Apr 7       | IMRF                              | Illinois Municipal Retirement Fund     | 7,541.86      |
| 22840          | Apr 4       | Security Benefit                  | Deferred Comp. Contributions 03/03     | 425.00        |
| 22841          | Apr 5       | Metro Federal Credit Union        | Late Fee & Interest - March            | 27.75         |
| 22842          | Apr 13      | Verizon Wireless                  | Telephone & Communication              | 211.30        |
| Wire           | Apr 14      | Federal Electronic Payroll System | Federal Taxes                          | 4,940.65      |
| Wire           | Apr 14      | Illinois Department of Revenue    | State Taxes                            | 903.86        |
| S/C            | Apr 14      | Paychex                           | Service Fee                            | 195.24        |
| Dir.Deposit    | Apr 14      | Richard A. Brandes                | Payroll Check                          | 2,150.61      |
| Dir.Deposit    | Apr 14      | Peter Douvalakis                  | Payroll Check                          | 2,907.20      |
| Dir.Deposit    | Apr 14      | Dawne Scheel Hayman               | Payroll Check                          | 1,858.05      |
| Dir.Deposit    | Apr 14      | Peter A. Jimenez                  | Payroll Check                          | 2,075.77      |
| Dir.Deposit    | Apr 14      | Justin E. MacIntyre               | Payroll Check                          | 2,494.01      |
| Dir.Deposit    | Apr 14      | Jerry Morisco                     | Payroll Check                          | 1,761.34      |
| 5700013        | Apr 14      | Marissa Vigna                     | Payroll Check                          | 386.30        |
| 22843          | Apr 25      | AHW LLC                           | Equipment Maintenance                  | 33.21         |
| 22844          | Apr 25      | Ancel Glink P.C.                  | Legal Services                         | 183.75        |
| 22845          | Apr 25      | Arlington Power Equip. Inc.       | Parts to Repair Equipment              | 99.96         |
| 22846          | Apr 25      | Blue Cross Blue Shield of IL      | Health Insurance                       | 7,754.74      |
| 22847          | Apr 25      | Brandes, Richard                  | Telephone & Communication              | 25.00         |
| 22848          | Apr 25      | Comed - Garage                    | Service at Garage                      | 306.72        |
| 22849          | Apr 25      | Comed - Street Lighting           | Street Lighting                        | 3,712.28      |
| 22850          | Apr 25      | Comed - Traffic Signals           | Traffic Signals                        | 89.41         |
| 22851          | Apr 25      | Conserv FS, Inc.                  | Fuel                                   | 2,760.63      |
| 22852          | Apr 25      | Des Plaines Material & Supply     | Supplies for Right of Way              | 2,230.43      |
| 22853          | Apr 25      | Void                              | Void                                   | -             |
| 22854          | Apr 25      | Domestic Uniform Rental           | Building Maintenance                   | 105.42        |
| 22855          | Apr 25      | Douvalakis, Peter                 | Business Use of Personal Phone         | 50.00         |
| 22856          | Apr 25      | Equipsolutions, LLC               | Office Equipment                       | 2,206.98      |
| 22857          | Apr 25      | Flood Brothers Disposal           | Landfill Rolloff Pickup & Fuel Surchge | 624.26        |
| 22858          | Apr 25      | Gene's Village Towing             | Rentals                                | 500.00        |



|       |        |                                 |  |           |
|-------|--------|---------------------------------|--|-----------|
| 22859 | Apr 25 | Groot Industries, Inc.          | Landfill                               | 1,606.50  |
| 22860 | Apr 25 | Grainger, Inc.                  | Small Tools & Equipment                | 238.58    |
| 22861 | Apr 25 | Capital One Trade Credit        | Shop Supplies                          | 19.60     |
| 22862 | Apr 25 | Home Depot Credit Services      | Shop Tools & Supplies                  | 415.67    |
| 22863 | Apr 25 | J B Metal Works Inc.            | Building Maintenance                   | 152.90    |
| 22864 | Apr 25 | Jimenez, Peter                  | Telephone & Communication              | 25.00     |
| 22865 | Apr 25 | Just Tires                      | Equipment Maintenance                  | 75.00     |
| 22866 | Apr 25 | Macmunnis, Inc. AAF Com Ed      | Offsite Storage Comed Contract 2022-23 | 1,859.81  |
| 22867 | Apr 25 | MacIntyre, Justin               | Telephone & Communication              | 25.00     |
| 22868 | Apr 25 | Maine Township-Town Fund        | Printing & Publishing                  | 1,600.00  |
| 22869 | Apr 25 | Nicor Gas                       | Service at Garage                      | 1,936.86  |
| 22870 | Apr 25 | Principal Life Ins. Co.         | Life AD&D                              | 401.82    |
| 22871 | Apr 25 | Runco Office Supply             | Office Supplies                        | 103.60    |
| 22872 | Apr 25 | Russo's Power Equipment, Inc.   | Supplies Snow Removal                  | 219.43    |
| 22873 | Apr 25 | Security Benefit                | Deferred Comp. Contrib. 04/14          | 425.00    |
| 22874 | Apr 25 | Spaceco, Inc.                   | Engineering Services                   | 19,077.66 |
| 22875 | Apr 25 | Standard Equipment Company      | Equipment Maintenance                  | 488.53    |
| 22876 | Apr 25 | Traffic Control & Protection    | Supplies For The Road                  | 2,720.10  |
| 22877 | Apr 25 | VSP of Illinois, NFP            | VSP Voluntary Vision Insurance         | 14.14     |
| 22878 | Apr 25 | Wells Fargo Vendor Finan. Serv. | Equipment (Bobcat) Lease Contract      | 4,001.11  |
| 22879 | Apr 25 | Metro Federal Credit Union      | Telephone & Communication              | 97.92     |
| 22880 | Apr 25 | Metro Federal Credit Union      | Printing & Publishing                  | 820.00    |
| 22881 | Apr 25 | Metro Federal Credit Union      | Supplies Road                          | 292.60    |

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**\$ 113,059.60**

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of March 31, 2023 and April 14, 2023 and Road District Checks #22836 through Checks #22881 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 25TH DAY OF APRIL, 2023.

\_\_\_\_\_  
Supervisor

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF MARCH 31, 2023 AND  
APRIL 14, 2023 AND GENERAL TOWN FUND CHECKS #60126 THROUGH  
CHECK #60196 IN THE AMOUNT OF \$354,449.01.

Maine Township General Town Fund

APRIL2023

| <u>Check #</u> | <u>Date</u> | <u>Name</u>                       | <u>Description</u>                     | <u>Amount</u> |
|----------------|-------------|-----------------------------------|--|---------------|
| 60097V         | Apr 25      | Laura Murphy State Senator        | Void                                   | (75.00)       |
| S/C            | Mar 5       | Paychex                           | Service Fee                            | 25.00         |
| S/C            | Mar 7       | Paychex                           | Service Fee                            | 326.99        |
| 60126          | Mar 29      | Security Benefit                  | Deferred Compensation 3/17             | 1,860.77      |
| 60127          | Apr 1       | Blue Cross Blue Shield            | Health Insurance - April               | 52,211.53     |
| 60128          | Apr 1       | NCPERS Group Life Ins.            | IMRF Voluntary Life Ins. - April       | 64.00         |
| 60129          | Apr 1       | Principal Life Ins., Co.          | Dental, Life & AD&D - April            | 1,995.50      |
| 60130          | Apr 1       | VOID                              | Void                                   | -             |
| 60131          | Apr 1       | VOID                              | Void                                   | -             |
| 60132          | Apr 1       | VSP Of Illinois, NFP              | VSP Voluntary Vision Insurance - April | 148.00        |
| 60133          | Mar 29      | Postmaster                        | Postage                                | 10,554.89     |
| Wire           | Mar 31      | Federal Electronic Payroll System | Federal Taxes                          | 15,232.72     |
| Wire           | Mar 31      | Illinois Department of Revenue    | State Taxes                            | 2,974.58      |
| S/C            | Mar 31      | Paychex                           | Service Fee                            | 364.88        |
| 2800025        | Mar 31      | Susan Moylan Krey                 | Payroll                                | 722.27        |
| Dir.Deposit    | Mar 31      | Karen Dimond                      | Payroll                                | 44.05         |
| Dir.Deposit    | Mar 31      | Peter W. Gialamas                 | Payroll                                | 703.61        |
| Dir.Deposit    | Mar 31      | Ruba Al Ayed                      | Payroll                                | 1,462.33      |
| Dir.Deposit    | Mar 31      | Ronald R. Bartsch                 | Payroll                                | 185.28        |
| Dir.Deposit    | Mar 31      | Stephen T. Basista                | Payroll                                | 462.80        |
| Dir.Deposit    | Mar 31      | Dayna E. Berman                   | Payroll                                | 3,139.54      |
| Dir.Deposit    | Mar 31      | Alicia Brzezinski                 | Payroll                                | 1,547.95      |
| Dir.Deposit    | Mar 31      | Robert M. Carrozza                | Payroll                                | 259.77        |
| Dir.Deposit    | Mar 31      | Marty Cook                        | Payroll                                | 820.96        |
| Dir.Deposit    | Mar 31      | Jessica M. Fox                    | Payroll                                | 1,016.93      |
| Dir.Deposit    | Mar 31      | Nader A. Ghazaleh, Sr.            | Payroll                                | 1,490.22      |
| Dir.Deposit    | Mar 31      | Nicholas W. Kanehl                | Payroll                                | 1,314.90      |
| Dir.Deposit    | Mar 31      | Dorothy D. Moran                  | Payroll                                | 757.47        |
| Dir.Deposit    | Mar 31      | Jennifer I. Raffae                | Payroll                                | 523.00        |
| Dir.Deposit    | Mar 31      | Paula Rezutko-Custic              | Payroll                                | 495.79        |
| Dir.Deposit    | Mar 31      | Victoria K. Rizzo                 | Payroll                                | 2,229.70      |
| Dir.Deposit    | Mar 31      | Michael A. Samaan                 | Payroll                                | 1,753.43      |
| Dir.Deposit    | Mar 31      | Debra A. Babich                   | Payroll                                | 1,692.55      |
| Dir.Deposit    | Mar 31      | Elizabeth J. Coy                  | Payroll                                | 1,560.94      |
| Dir.Deposit    | Mar 31      | Faris E. Dababneh                 | Payroll                                | 1,346.90      |
| Dir.Deposit    | Mar 31      | Dolores Mary Phillips             | Payroll                                | 740.13        |
| Dir.Deposit    | Mar 31      | Richard Plodzien                  | Payroll                                | 421.56        |
| Dir.Deposit    | Mar 31      | Arielle Kalvelage                 | Payroll                                | 1,716.20      |
| Dir.Deposit    | Mar 31      | Richard D. Lyon                   | Payroll                                | 2,590.42      |
| Dir.Deposit    | Mar 31      | Emily Toomey                      | Payroll                                | 1,338.67      |
| Dir.Deposit    | Mar 31      | Evan White                        | Payroll                                | 1,356.04      |
| Dir.Deposit    | Mar 31      | Summer Zumbrock                   | Payroll                                | 1,547.79      |
| Dir.Deposit    | Mar 31      | Oksana T. Bukaczyk                | Payroll                                | 1,486.00      |
| Dir.Deposit    | Mar 31      | Marie C. Dachniwsky               | Payroll                                | 1,855.23      |

|             |        |                                   |                                    |           |
|-------------|--------|-----------------------------------|------------------------------------|-----------|
| Dir.Deposit | Mar 31 | Monika Jaroszewicz                | Payroll                            | 1,638.30  |
| Dir.Deposit | Mar 31 | Therese A. Tully                  | Payroll                            | 1,846.58  |
| Dir.Deposit | Mar 31 | Jessica Guzman                    | Payroll                            | 1,365.86  |
| Dir.Deposit | Mar 31 | Eva Magnowski                     | Payroll                            | 1,398.69  |
| Dir.Deposit | Mar 31 | Cathleen Ryder                    | Payroll                            | 589.23    |
| Dir.Deposit | Mar 31 | Edward W. Olewinski III           | Payroll                            | 302.37    |
| 60134       | Apr 4  | Security Benefit                  | Deferred Compensation 3/31         | 1,866.31  |
| Wire        | Apr 7  | IMRF                              | Illinois Municipal Retirement Fund | 25,733.79 |
| 60135       | Apr 12 | Access One, Inc.                  | Pot Lines 4/1-4/30                 | 263.13    |
| 60136       | Apr 12 | Comed                             | OEM Electricity 3/7-4/5            | 122.78    |
| 60136V      | Apr 12 | Comed                             | Void                               | (122.78)  |
| 60137       | Apr 12 | Verizon Wireless-Admin            | Telecommunication 4/2-5/1          | 183.15    |
| 60137V      | Apr 12 | Verizon Wireless-Admin            | Void                               | (183.15)  |
| 60138V      | Apr 12 | VOID                              | Void                               | -         |
| 60139       | Apr 12 | Comed                             | OEM Electricity 3/7-4/5            | 122.78    |
| 60140       | Apr 12 | Verizon Wireless-Admin            | Telecommunication 4/2-5/1          | 183.15    |
| Wire        | Apr 14 | Federal Electronic Payroll System | Federal Taxes                      | 15,448.98 |
| Wire        | Apr 14 | Illinois Department of Revenue    | State Taxes                        | 3,019.64  |
| S/C         | Apr 14 | Paychex                           | Service Fee                        | 411.98    |
| 28000026    | Apr 14 | Susan Moylan Krey                 | Payroll                            | 709.23    |
| Dir.Deposit | Apr 14 | Karen Dimond                      | Payroll                            | 24.39     |
| Dir.Deposit | Apr 14 | Peter W. Gialamas                 | Payroll                            | 30.01     |
| Dir.Deposit | Mar 31 | Edward Beauvais                   | Payroll                            | 2,973.01  |
| Dir.Deposit | Mar 31 | Kimberly Jones                    | Payroll                            | 398.00    |
| Dir.Deposit | Mar 31 | James Maher                       | Payroll                            | -         |
| Dir.Deposit | Mar 31 | Asif Malik                        | Payroll                            | 415.15    |
| Dir.Deposit | Mar 31 | Kelly Maron Horvath               | Payroll                            | 438.66    |
| Dir.Deposit | Apr 14 | Ruba Al Ayed                      | Payroll                            | 1,380.35  |
| Dir.Deposit | Apr 14 | Ronald R. Bartsch                 | Payroll                            | 89.57     |
| Dir.Deposit | Apr 14 | Stephen T. Basista                | Payroll                            | 445.21    |
| Dir.Deposit | Apr 14 | Dayna E. Berman                   | Payroll                            | 2,996.04  |
| Dir.Deposit | Apr 14 | Alicia Brzezinski                 | Payroll                            | 1,431.36  |
| Dir.Deposit | Apr 14 | Robert M. Carroza                 | Payroll                            | 250.72    |
| Dir.Deposit | Apr 14 | Marty Cook                        | Payroll                            | 783.87    |
| Dir.Deposit | Apr 14 | Jessica M. Fox                    | Payroll                            | 1,244.35  |
| Dir.Deposit | Apr 14 | Nader A. Ghazaleh, Sr.            | Payroll                            | 1,309.84  |
| Dir.Deposit | Apr 14 | Nicholas W. Kanehl                | Payroll                            | 1,234.61  |
| Dir.Deposit | Apr 14 | Jennifer I. Raffae                | Payroll                            | 532.84    |
| Dir.Deposit | Apr 14 | Paula Rezutko-Custic              | Payroll                            | 509.22    |
| Dir.Deposit | Apr 14 | Victoria K. Rizzo                 | Payroll                            | 2,012.41  |
| Dir.Deposit | Apr 14 | Michael A. Samaan                 | Payroll                            | 1,643.96  |
| Dir.Deposit | Mar 31 | Debra A. Babich                   | Payroll                            | 1,559.33  |
| Dir.Deposit | Mar 31 | Elizabeth J. Coy                  | Payroll                            | 1,395.37  |
| Dir.Deposit | Mar 31 | Faris E. Dababneh                 | Payroll                            | 1,214.52  |
| Dir.Deposit | Mar 31 | Dolores Mary Phillips             | Payroll                            | 717.41    |
| Dir.Deposit | Mar 31 | Richard Plodzien                  | Payroll                            | 345.40    |
| Dir.Deposit | Apr 14 | Arielle Kalvelage                 | Payroll                            | 1,581.84  |
| Dir.Deposit | Apr 14 | Richard D. Lyon                   | Payroll                            | 2,428.01  |

|             |        |                                   |  |           |
|-------------|--------|-----------------------------------|--|-----------|
| Dir.Deposit | Apr 14 | Emily Toomey                      | Payroll                                    | 1,219.33  |
| Dir.Deposit | Apr 14 | Evan White                        | Payroll                                    | 1,269.89  |
| Dir.Deposit | Apr 14 | Summer Zumbrock                   | Payroll                                    | 1,477.59  |
| Dir.Deposit | Apr 14 | Oksana T. Bukaczyk                | Payroll                                    | 1,378.84  |
| Dir.Deposit | Apr 14 | Marie C. Dachniwsky               | Payroll                                    | 1,706.99  |
| Dir.Deposit | Apr 14 | Monika Jaroszewicz                | Payroll                                    | 1,548.70  |
| Dir.Deposit | Apr 14 | Therese A. Tully                  | Payroll                                    | 1,739.73  |
| Dir.Deposit | Apr 14 | Jessica Guzman                    | Payroll                                    | 1,219.51  |
| Dir.Deposit | Apr 14 | Eva Magnowski                     | Payroll                                    | 1,270.07  |
| Dir.Deposit | Apr 14 | Cathleen Ryder                    | Payroll                                    | 589.24    |
| Dir.Deposit | Apr 14 | Edward W. Olewinski III           | Payroll                                    | 417.91    |
| S/C         | Apr 14 | Paychex                           | Service Fee                                | 324.37    |
| 60141       | Apr 17 | Township Officials of Cook        | 2022 Annual Dues                           | 2,000.00  |
| 60142       | Apr 25 | Alternative Energy Solutions      | Generator Preventive Maintenance           | 457.15    |
| 60143       | Apr 25 | American Taxi Dispatch, Inc.      | 6 Mainlines Vouchers                       | 30.00     |
| 60144       | Apr 25 | Ancel Glink P.C.                  | Legal Fees                                 | 2,667.50  |
| 60145       | Apr 25 | Aqua Illinois, Inc.               | Water Service at Town Hall 2/23-3/24       | 226.48    |
| 60146       | Apr 25 | Avenues To Independence           | Grant Payment 1                            | 4,000.00  |
| 60147       | Apr 25 | Blue Cross Blue Shield            | Health Insurance - May                     | 52,211.53 |
| 60148       | Apr 25 | The Center of Concern             | Grant Payment 1                            | 4,000.00  |
| 60149       | Apr 25 | Cima Companies, Inc.              | OEM Insurance Renewal                      | 691.40    |
| 60150       | Apr 25 | CivicPlus                         | Seniors-Online Registration Mgmt. Software | 4,897.93  |
| 60151       | Apr 25 | Comcast Business                  | Business Voice Edge                        | 2,234.73  |
| 60152       | Apr 25 | Comed                             | Electric Service Town Hall 2/8-3/9         | 1,340.71  |
| 60153       | Apr 25 | Coy, Elizabeth                    | Mileage Reimbursement Assessor Meetin      | 34.68     |
| 60154       | Apr 25 | Dependable Fire Equipment, Inc.   | Fire Extinguisher Service - Town Hall      | 275.00    |
| 60155       | Apr 25 | District 63 Education             | Grant Payment 1                            | 1,750.00  |
| 60156       | Apr 25 | Flood Brothers Disposal           | Supplemental Trash Pick-up 3/17            | 97.32     |
| 60157       | Apr 25 | Fox Valley Fire& Safety, Inc.     | Fire Alarm Radio Monitoring Lease          | 426.00    |
| 60158       | Apr 25 | Garvey's Office Products          | Award Plaque                               | 19.79     |
| 60159       | Apr 25 | Graphic Solutions, Inc.           | Spring 23 Mainely News Graphic Design      | 1,360.00  |
| 60160       | Apr 25 | The Josselyn Center               | Grant Payment 1                            | 7,500.00  |
| 60161       | Apr 25 | Justifacts Creden.Verific., Inc.. | Background Check-Food Pantry Volunteers    | 29.75     |
| 60162       | Apr 25 | Kanehl, Nicholas                  | Recovery Connection Quarterly Fee          | 1,875.00  |
| 60163       | Apr 25 | Lyon, Richard                     | Twp. Webmaster Services Fee                | 3,500.00  |
| 60164       | Apr 25 | Eva Magnowski                     | Managing Twp.for Impact Seminar-3/15       | 33.59     |
| 60165       | Apr 25 | Maine Township Food Pantry        | Donation of Moderator Compensation-ATM     | 75.00     |
| 60166       | Apr 25 | Mighty Mites Awards & Son         | Mighty Mites Award & Son                   | 30.20     |
| 60167       | Apr 25 | Motorola Solutions, Inc.          | Annual ITTF Rate                           | 16.66     |
| 60168       | Apr 25 | Susan Moylan Krey                 | Mileage Reimbursement IPAI Conferenc       | 287.54    |
| 60169       | Apr 25 | Ncpers Group Life, Ins.           | IMRF Voluntary Life Ins. - March           | 64.00     |
| 60170       | Apr 25 | Quadient Finance USA, Inc.        | Clerk Postage 3/7-4/5                      | 1,657.75  |
| 60171       | Apr 25 | Niles Chamber Comm. & Ind.        | Annual Partnership Fee                     | 175.00    |
| 60172       | Apr 25 | Niles Flash Cab                   | 57 Mainlines Vouchers                      | 285.00    |
| 60173       | Apr 25 | Nicor Gas                         | Commercial Heat at 1700 Ballard            | 589.88    |
| 60174       | Apr 25 | NW Suburban Day Care Ctr.         | Grant Payment 2                            | 4,166.00  |
| 60175       | Apr 25 | Ontap Company                     | Water Cooler Rental Starting 4/23/23       | 156.00    |
| 60176       | Apr 25 | Orkin                             | Monthly Service - April                    | 70.00     |

|        |        |                            |   |                      |
|--------|--------|----------------------------|---|----------------------|
| 60177  | Apr 25 | Presstech, Inc.            | MainelyNews,Newsletter-MaineStreamers Mar/Apr | 13,581.00            |
| 60178  | Apr 25 | Principal Life Ins., Co.   | Dental, Life & AD&D - May                     | 1,995.50             |
| 60179  | Apr 25 | VOID                       | Void  | -                    |
| 60180  | Apr 25 | VOID                       | Void  | -                    |
| 60181  | Apr 25 | Security Benefit           | Deferred Compensation - 4/14                  | 1,863.85             |
| 60182  | Apr 25 | Spectra Associates, Inc.   | Minute Books - Clerk                          | 359.50               |
| 60183  | Apr 25 | Turning Point Behavioral   | Grant Payment 1                               | 3,666.00             |
| 60184  | Apr 25 | VSP OF Illinois, NFP       | VSP Voluntary Vision Insurance                | 129.38               |
| 60185  | Apr 25 | Warehouse Direct           | Print Mngmt., Comp.Tech.Support, Sonic Wall   | 2,337.00             |
| 60186  | Apr 25 | VOID                       | Void  | -                    |
| 60187  | Apr 25 | Metro Federal Credit Union | Admin Expenses                                | 3,803.60             |
| 60187V | Apr 25 | Metro Federal Credit Union | Second Page Check                             | (3,803.60)           |
| 60188  | Apr 25 | Metro Federal Credit Union | Assessor Expenses                             | 499.52               |
| 60189  | Apr 25 | Metro Federal Credit Union | Recovery Connection Expenses                  | 1,685.10             |
| 60190  | Apr 25 | VOID                       | Second Page Check                             | -                    |
| 60191  | Apr 25 | Metro Federal Credit Union | MaineStay Expenses                            | 743.09               |
| 60192  | Apr 25 | Metro Federal Credit Union | Maintenance Expenses                          | 943.39               |
| 60193  | Apr 25 | VOID                       | Second Page Check                             | -                    |
| 60194  | Apr 25 | Metro Federal Credit Union | Admin Expenses                                | 3,803.60             |
| 60195  | Apr 25 | Des Plaines, City Water    | Water Service at OEM - 1/31-3/31              | 46.56                |
| 60196  | Apr 25 | M3 Marketing, LLC          | Public Relations/Marketing - Mar.             | 2,850.00             |
|        |        |                            |   | <b>\$ 354,449.01</b> |

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates March 31, 2023 and April 14, 2023 and General Town Fund Checks #60126 through Check #60196 and authorize the Supervisor issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 25TH DAY OF APRIL, 2023.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_

\_\_\_\_\_  
Trustees



## Memo

**To:** Elected Officials

**From:** Eva Magnowski, Chief Deputy Clerk

**Date:** 4/25/2023

### License Plate Renewal Stickers

Please find enclosed the Electronic License Service, LLC Master Services Agreement to allow Maine Township, Clerk's Office to sell the License Plate Renewal Stickers. The Electronic License Service, LLC, located in Des Plaines, is an Illinois Secretary of State authorized electronic service provider for print-on-demand license plate renewal stickers.

**ELS low transaction fees:**

- \$1.65 per ISOS license plate renewal sticker
- No minimum transactions, monthly or annual fees

**ELS benefits:**

- **Free** 7-day Customer Service
- **Free** Training
- **Free** activation, maintenance, and upgrades
- **Free** delivery of ISOS renewal sticker inventory
- **Free** marketing posters
- Simple ACH of all fees
- Complete transaction reports, and user and inventory management

**ISOS:**

- The Secretary of State authorizes a service fee to the public of up to \$9.50 for each renewal sticker sold. The ELS program can display any fee your library chooses, up to \$9.50.

# ELECTRONIC LICENSE SERVICE, LLC

## MASTER SERVICES AGREEMENT

NO. \_\_\_\_\_

Name of Client Entity: \_\_\_\_\_  
State of Organization: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City and State: \_\_\_\_\_  
Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
Responsible Officer: \_\_\_\_\_  
Title: \_\_\_\_\_  
Email address: \_\_\_\_\_  
S.O.S. License Number \_\_\_\_\_

The party identified above and Electronic License Service, LLC ("ELS") hereby enter into this Master Services Agreement ("Agreement") as of the \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_ ("Effective Date"). This Agreement establishes the terms and conditions under which You are authorized by ELS to process electronically using ELS's Services (as defined herein) certain services on behalf of Information Providers (hereafter defined). For the purposes of this Agreement, the party referenced above shall be referred to herein alternatively as "Client" or "You."

1. **Definitions.** Capitalized terms used in this Agreement and not otherwise defined herein have the meanings given to them in Schedule B.
2. **Scope of Agreement.**
  - A. ELS will provide ELS Services to You on the terms of this Agreement.
  - B. You agree that during the term of this Agreement, ELS shall be Your exclusive source of services for which ELS is capable of providing on the date hereof.
  - C. You must obtain a Client System as specified by ELS, and any training on that System from either ELS or third parties approved by ELS.
  - D. Information Services are provided by Information Providers and not ELS. ELS solely provides access to such Information Services. You may be required to enter into separate agreements with Information Providers in order to access such Information Services, the terms of which are separate and distinct from the terms hereof and may provide or require You to agree to additional requirements or restrictions. Information Services may be changed by Information Providers as provided in any Information Provider Agreements with ELS. You will be obligated to comply with any such changes.

### 3. Client Duties.

You agree in a timely manner to: (i) maintain an administrator for Provided Services; (ii) use ELS Services only as permitted by this Agreement; (iii) pay for Provided Services; (iv) install and maintain a Client System; (v) require appropriate personnel to be trained for Provided Services; (vi) comply with all requirements of which You are advised of all Information Provider Agreements and Services Procedures of which You are advised pertaining to the delivery of Provided Services and use or delivery of Information Services; (vii) back-up all files and maintain off-site backup copies, subject to rules and restrictions of Information Providers of which You are advised; and (viii) perform all other obligations of Client under this Agreement, including all Services Procedures of which you are advised.

### 4. Term.

This Agreement will begin when it is signed by an authorized officer, partner, or other person on behalf of Client and ELS, respectively, and will continue for two (2) years thereafter (the "Term"), subject to earlier termination in accordance with the terms hereof. Thereafter, the Term shall automatically and continually extend for one (1) year periods unless a party gives the other party notice of termination at least 60 days prior to the expiration of the then existing Term. No termination of this Agreement will terminate any obligation intended to survive termination, including those relating to Your payment of charges, Proprietary Rights, and confidentiality.



**5. Use of Provided Services.**

- A. You may use Provided Services only as expressly permitted in this Agreement during the Term.
- B. You may use ELS Services only for Your own internal and proper business purposes and to perform ELS designated automated functions for Your customers, in accordance with this Agreement. You will not sell, lease, sublicense, demonstrate, create a lien on, or allow access to or otherwise provide, directly or indirectly, any portion of ELS Services to any unauthorized party.
- C. You may use Provided Services only in accordance with Services Procedures of which You are advised. ELS may change Services Procedures from time to time upon notice to You.
- D. You may use any information obtained by You through use of Provided Services (including information obtained from Information Providers) only in strict compliance with any laws, regulations and policies of the applicable governmental entity and Information Providers, including but not limited to all statutes and regulations regarding privacy of Vehicle Records. You and each of your employees who have access the ELS System shall acknowledge in writing the receipt of such disclosures. You will ensure that only those employees who have acknowledged and agreed to such restrictions may access the ELS System. Violation of these statutes, regulations or policies constitutes grounds for immediate termination of this Agreement.
- E. In addition to compliance with Services Procedures: (i) You must limit access to any Authorized User Terminal to Authorized Users approved by and trained by ELS; (ii) no Authorized User Terminal may be left unattended, even briefly, while logged on ELS System; (iii) no Authorized User Terminal (including any monitor, printer, printout or other form of display or duplication of information derived from any Information service provided through this Agreement) may be placed or positioned so that it may be seen by anyone not an Authorized User; (iv) any printed copy of a Vehicle Record obtained through this Agreement will be destroyed as soon as its legitimate use has ended; and (v) You must limit access to ELS System and ELS Data to only Authorized Users using Authorized User Terminals.
- F. If required by ELS, you agree to install any software on Your Client System that ELS deems necessary to accomplish the intended operation under this Agreement within 30 days of such request or earlier if required by an Information Provider.

**6. Fees.**

- A. You agree to pay the fees and charges for Provided Services set forth in Schedule A, as may be updated from time to time.
- B. Each fee or charge may be changed on 30 days prior written notice to You.
- C. Should Information Providers increase the fees it charges ELS relating to ELS's provision of Provided Services, you agree that the fees owing by You under this Agreement shall automatically and immediately increase by the amount of such price increase notwithstanding whether or not You have been provided with 30 days prior written notice.

**7. Taxes; Payment.**

- A. You agree to pay all applicable taxes based on this Agreement, including sales, use and excise taxes (other than taxes based on ELS's net income), unless You provide ELS with appropriate exemption certificates which ELS (in its sole discretion) deems to be sufficient.
- B. You agree to maintain an account from which ELS may deduct fees owed by You hereunder, including, without limitation, amounts due for Information Services.
- C. You agree that ELS shall receive via EFT on the first business day of each month (or more often as ELS determines from time to time upon reasonable notice to You) from Your designated bank account payment for all fee charges for services rendered hereunder during the previous month. You agree to sign whatever additional documentation may be required to consent to or authorize such electronic transfers.
- D. You agree that ELS or the applicable Information Provider as designated by ELS shall receive via EFT on each and every business day (or more often as ELS determines from time to time upon reasonable notice to You) from Your designated bank payment for all Information Services, including, but not limited to, any Vehicle Registration Material, provided to You or through You to others for which You have not previously paid to ELS or the applicable Information Provider.

Please return by fax to 1-847-375-6600

- E. If You dispute any amount charged to You in connection with this Agreement, you must give ELS written notice of such disputed amount by the end of the 7<sup>th</sup> day following the day such amount was incurred. In addition to other remedies available to ELS, you must pay ELS interest on all amounts not paid when due (including amounts due by acceleration or as liquidated damages), at the rate equal to the lesser of one percent (1%) per month or the maximum rate allowed by law from the date due until the date paid. Such interest shall be due and payable regardless of the reason for or source of such non-payment.

**8. Ownership, Use and Confidentiality of Proprietary Rights.**

- A. You acknowledge that ELS and applicable third parties own all right, title and interest in ELS System and the Proprietary Rights. You are not granted any license in or to any portion of the Proprietary Rights for any purpose. You acknowledge that the Proprietary Rights are valuable and unique rights and agree that You will not make any claim that those rights are invalid or that You have any interest in those rights.
- B. You will not copy, in whole or in part, the ELS System or any component thereof in any form or manner. You will not make any alteration, change or modification to the ELS System or any component thereof. YOU MAY NOT TRANSMIT, RECOMPILE, DECOMPILE, DISASSEMBLE, REVERSE ENGINEER, OR MAKE OR DISTRIBUTE ANY FORM OF, OR ANY DERIVATIVE WORK FROM, THE ELS SYSTEM THE PROPRIETARY RIGHTS OR ANY COMPONENT THEREOF.
- C. You and Your employees and agents will hold in confidence: (i) all information about the ELS System or the Proprietary Rights, including any functions, features or other proprietary aspects of the ELS System or Proprietary Rights; and (ii) the terms of this Agreement. You will not allow any of this information to be disclosed, released, or transferred to any third party and will not use any of this information except as permitted by this Agreement.
- D. You acknowledge that a breach of this Section 8 will cause ELS and any applicable third parties' irreparable injury and damage and that ELS and any applicable third parties will have the right to enjoin such a breach or obtain any other equitable relief, without requirement of a bond or security of any nature, in addition to any other rights or remedies available to ELS or the applicable third parties at law or in equity. Your obligations under this Section 8 will remain in effect after the Term.

**9. Lost Data.**

Data may be lost or altered, even though You use the Provided Services in accordance with this Agreement and the Services Procedures. ELS will use its reasonable efforts to assist You in Your efforts to reconstruct such data; provided ELS shall have no liability for data that is non-recoverable and may decline to assist should the loss of data occur primarily based on Your actions. You will be responsible for maintaining Your own procedures for reconstruction of lost or altered files, data, or programs.

**10. Representations and Warranties.**

Client represents and warrants to ELS that (1) Client has all right, power and authority to enter into this Agreement; (2) Client's performance of its obligations under this Agreement does not breach any other agreement to which Client is a party; and (3) Client possesses all necessary licenses from any third parties required to operate the Client System.

ELS represents and warrants to Client that it has the right to enter into this Agreement and render the services contemplated hereby.

ELS MAKES NO OTHER WARRANTIES AND EXPRESSLY DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT OF THIRD-PARTY RIGHTS.

**11. Security.**

Client shall at all times maintain strictly controlled access to ELS Services, and any inventory of license plates, renewal stickers or other items supplied to Client by ELS or any Information Provider. Client shall strictly and immediately comply with any and all inventory control procedures, including any financial costs or penalties, specified by the Information Providers for the purpose of preventing loss or theft of any such plates, stickers, or other items. It shall be the sole responsibility of Client to become informed of any data security standards and procedures which may be associated with Provided Services under this Agreement and to always remain in full compliance with same.

## **12. Reporting and Payment Remittance Requirements.**

The Information Providers require strict daily reporting of transactions and retention of records involving the issuance of license plates and renewal stickers, and related items and other items and the prompt payment of all fees and other amounts due and owing to the Information Providers in respect thereof. Client agrees to perform all actions necessary to comply with these requirements, or to enable ELS to comply with such requirements, as may be required by any such Information Providers.

## **13. Limitation of Liability.**

- A. The sole liability of ELS or any of its agents or affiliates to You or any third party and your sole remedy for claims relating to defects in Provided Services will be to use commercially reasonable efforts to cure the defects in a reasonably timely manner.
- B. ELS will make a reasonable effort to have ELS Services available during its normal operating hours. However, ELS cannot guarantee such availability and is not responsible in any manner for the availability of Information Services. Accordingly, the sole liability of ELS to You or any third party for claims arising out of the unavailability or interruption of Provided Services for any reason will be to use commercially reasonable efforts to restore ELS Services in a reasonably timely manner.
- C. Sections 13(A) and 13(B) contain the sole remedies for You or any third party for claims relating to defects in or the availability of ELS Services regardless of the form in which the claim or action may be asserted, and ELS will not have any monetary or other liability as to any such claim. The sole remedy You or any third party may have against ELS under this Agreement or otherwise for any matters other than those covered by Sections 13(A) and 13(B) will be damages limited to the amount of funds delivered by You to ELS for transmittal to an Information Provider that are wrongfully retained or not paid over to such Information Provider, plus the lesser of (i) the amount of the actual damages incurred by You, or (ii) an amount equal to the sum of the fees (not payments or reimbursements for license plates and other Information Services) paid by You to ELS during the prior one month period.
- D. ELS will not be liable or deemed to be in default for any delay or failure to perform under this Agreement or for interruption of any Provided Service resulting directly or indirectly from any cause beyond ELS's reasonable control, including the actions of Information Providers and/or governmental authority.
- E. IN NO EVENT WILL ELS BE RESPONSIBLE FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES WHICH YOU MAY INCUR OR EXPERIENCE ON ACCOUNT OF ENTERING INTO OR RELYING ON THIS AGREEMENT OR THE PROVIDED SERVICES, INCLUDING LOST DATA, EVEN IF ELS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

## **14. Special Termination Provisions.**

- A. ELS may terminate this Agreement, in whole or as to any Provided Services, immediately on notice to You if an Information Provider discontinues allowing ELS or You access to Information Services provided by that Information Provider or substantially modifies the mode of access to such Information Service which, in ELS's sole judgment, unduly modifies or impairs ELS Services.
- B. If providing ELS Services violates, or in ELS's opinion may violate any laws or governmental regulations, or if in ELS's sole judgment, modifications required by law or any Information Provider are not commercially practicable, ELS may, on notice to You, immediately cease providing the ELS Services or terminate this Agreement.

## **15. Default and Remedies; Liquidated Damages.**

- A. Each of the following will constitute an event of default (a "Default") by You under this Agreement; (i) You fail to pay any sum of money when due; (ii) You fail to perform any obligation imposed by any Information Provider under this Agreement or any other agreement between You and an Information Provider; (iii) You violate Section 8; (iv) You fail to install software as required by Section 5F; or (v) You default in the performance of any other obligation hereunder.
- B. After any Client Default, ELS may, at its option, do any or all of the following: (i) terminate this Agreement, in whole or in part, immediately on notice to You; (ii) declare all amounts due and to become due immediately due and payable; (iii) render ELS Services inoperable, including by the means described in Section 15(E), and for such purpose take any action required to do so (including entering on any premises) without liability; and/or (iv) pursue any and all other remedies permitted at law or equity. ELS' failure to declare a Default on one occasion shall not act as a waiver to declare a breach on another occasion.

Please return by fax to 1-847-375-6600

- C. Immediately on termination of this Agreement, in whole or in part, for any reason whatsoever, you will immediately cease any use of the Provided Services (or such portion of the Provided Services if applicable).
- D. You may terminate this Agreement at any time prior to the end of the Term by giving at least sixty (60) days written notice and paying to ELS (in addition to all fees for ELS Services rendered hereunder) liquidated damages in an amount equal to the greater of: (i) 50% of the average monthly charge owed by You to ELS hereunder during the term of this Agreement multiplied by the number of remaining months in the Term; or (ii) \$500. This formula represents a compromise and damage reduction which the parties have mutually determined to be fair and reasonable in the light of the anticipated harm to be caused by the breach, the difficulties of proof of loss, and the potential unavailability of an adequate remedy.
- E. You acknowledge ELS's right to communicate with the Client System to monitor Your compliance with this Agreement and for all purposes reasonably related thereto. WITHOUT LIMITING THE FOREGOING, YOU ACKNOWLEDGE ELS's RIGHT TO TERMINATE ELS SERVICES BY ELECTRONIC MEANS WITHOUT LIABILITY OF ANY NATURE WHATSOEVER IN THE EVENT OF A DEFAULT OR OTHER TERMINATION OF THIS AGREEMENT. You will not prevent ELS from effecting such communication with the Client System.
- F. The remedies contained in this Section 16 are cumulative and in addition to all other rights and remedies available to ELS under this Agreement, by operation of law or otherwise.

**16. Indemnification; Penalties.**

You will defend, indemnify and hold harmless ELS and its agents and affiliated parties from all claims for damages, costs (including attorneys' fees) and/or penalties which may be assessed against ELS in any action, claim or threat of suit arising (directly or indirectly) out of Your use of the Provided Services or Your breach or threatened breach of this Agreement or any Information Provider Agreements, including any penalty or other charge imposed by an Information Provider in connection therewith. **WITHOUT LIMITING THE FOREGOING, YOU FURTHER AGREE TO INDEMNIFY ELS FOR ANY CLAIMS FOR DAMAGES, COSTS, PENALTIES, CHARGES, FEES OR REIMBURSEMENT ASSERTED AGAINST ELS BY ANY INFORMATION PROVIDER ARISING OUT OF ANY OF YOUR ACTS OR OMISSIONS, INCLUDING WITHOUT LIMITATION ANY VIOLATION OF THE APPLICABLE STATUTES OR REGULATIONS OF YOUR STATE OF RESIDENCE AND ALSO INCLUDING YOUR LOSS OF OR INABILITY OR FAILURE TO RETURN TO ELS OR ANY INFORMATION PROVIDER ANY STICKERS, PLATES, TITLES OR ANY OTHER ITEM WHATSOEVER, WHETHER OR NOT SUCH LOSS OR INABILITY OR FAILURE TO RETURN IS DUE TO YOUR NEGLIGENCE OR OTHER ACTION OR FAILURE TO ACT, THEFT, OR ANY OTHER REASON WHATSOEVER.**

**ELS HEREBY AGREES TO INDEMNIFY CLIENT AND HOLD CLIENT HARMLESS FOR FUNDS DELIVERED BY CLIENT TO ELS FOR TRANSMITTAL TO AN INFORMATION PROVIDER THAT ARE WRONGFULLY RETAINED BY ELS OR NOT PAID OVER TO SUCH INFORMATION PROVIDER BY ELS.**

**17. Laws and Governmental Registration Regulations.**

You will be responsible for: (i) compliance with all laws and governmental regulations affecting your business, including protection of private customer information; and (ii) any use You make of the Provided Services. ELS will not have any responsibility as to the foregoing, including any responsibility to advise You of Your responsibilities in complying with any laws or governmental regulations affecting Your business or use of the Provided Services.

**18. Books and Records; Right to Audit.**

You agree to preserve and maintain all books and records required hereby and applicable law. ELS and Information Providers reserve the right to examine and audit any of Your books and records that directly relate to this Agreement. You hereby agree to cooperate fully with any such audit.

**19. General.**

- A. You acknowledge that You have not been induced to enter into this Agreement by any representation or warranty not stated in this Agreement. This Agreement, including documents incorporated by reference, sets forth the entire agreement of the parties as to its subject matter, and supersedes all existing agreements and all other oral, written, or other communications between them concerning its subject matter.
- B. This Agreement may not be changed, modified, or amended except by an amendment signed by an authorized representative of both parties. This Agreement may not be discharged except by performance in accordance with its terms.

20.

- A. Neither this Agreement, nor any rights, duties, or obligations hereunder, may be assigned, sublicensed, or otherwise transferred in any manner by You. Any attempt to do any of the foregoing will be void. For purposes hereof, without limiting the foregoing, if You become subject to a merger, consolidation, sale of substantially all Your assets or undergo a change in control, an assignment will deemed to have occurred.
- B. If any provision of this Agreement is held invalid, illegal, or unenforceable, the validity, legality or enforceability of the remaining provisions will not in any way be affected or impaired thereby. Without limiting the foregoing, it is understood and agreed that: (i) each and every provision of this Agreement that provides for a limitation of liability, disclaimer of warranties or exclusion of damages is intended by the parties to be severable and independent of any other provision and to be enforced as such; and (ii) if any remedy hereunder is determined to have failed of its essential purpose, all limitations of liability and exclusions of damages set forth herein will remain in effect.
- C. All notices will be in writing and will be hand delivered or sent by nationally recognized courier or registered or certified mail, return receipt requested, to the addresses set forth on the face hereof or as indicated below or the address of a party changed by that party pursuant to notice under this section. Notwithstanding the notice provisions, Client shall be considered to have been advised of any Services Procedures which have been sent or given to Client or its personnel in any written form, whether mailed, sent electronically, sent by facsimile, hand delivered, provided via the ELS System or otherwise.
- D. The headings in this Agreement are for convenience only and will not affect its interpretation. The term "including" as used in this Agreement, also means "including but not limited to".
- E. The individuals executing this Agreement on behalf of ELS and Client each hereby represent that they are duly authorized by all necessary action to execute this Agreement on behalf of their respective principals.
- F. No delay by ELS in enforcing any right or benefit it may have hereunder will constitute a waiver or create an estoppel with respect to ELS and no right or license will be implied by estoppel or otherwise.
- G. You will pay ELS for all expenses ELS incurs, including interest and attorneys' fees, in collecting any amounts due ELS hereunder or otherwise enforcing any of ELS's rights.
- H. Except as specifically stated or described otherwise in this Agreement, this Agreement will be construed and enforced in accordance with the internal laws of the State of Illinois.

In witness whereof, this Agreement has been executed by ELS and Client by their authorized representatives.

**ELECTRONIC LICENSE SERVICE, LLC**

APPROVED

BY: \_\_\_\_\_  
(Signature – Authorized Officer)

NAME

TITLE: \_\_\_\_\_  
(Type or Print)

DATE: \_\_\_\_\_  
(Type or Print)

**CLIENT**

APPROVED

BY: \_\_\_\_\_  
(Signature – Authorized Officer)

NAME

TITLE: \_\_\_\_\_  
(Type or Print)

DATE: \_\_\_\_\_  
(Type or Print)

**THIS MASTER SERVICES AGREEMENT WILL BECOME EFFECTIVE WHEN SIGNED BY AUTHORIZED SIGNATORIES OF**

**BOTH ELS AND CLIENT.**

## SCHEDULE A

### ELS SERVICES & PRICING SCHEDULE CLIENT

**NAME:** \_\_\_\_\_ (“CLIENT” OR “YOU”)

ELECTRONIC LICENSE SERVICE, LLC AGREES TO PROVIDE TO CLIENT, AND CLIENT AGREES TO ACCEPT THE "ELS SERVICES" AS SET FORTH BELOW, ONLY AT THE INDICATED SITE, IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE COMPREHENSIVE MASTER SERVICES AGREEMENT. THIS SCHEDULE A IS AN EXHIBIT TO AND PART OF THE COMPREHENSIVE MASTER SERVICES AGREEMENT BETWEEN CLIENT AND ELS. ALL OF THE TERMS OF THE COMPREHENSIVE MASTER SERVICES AGREEMENT ARE INCORPORATED HEREIN BY THIS REFERENCE.

| <u>SERVICE</u> | <u>ELS SERVICES</u>                                   | <u>PER TRANS FEE</u> | <u>MONTHLY FEE</u> |
|----------------|---|----------------------|--------------------|
| STATE          | ILSOS RENEWALS AND VOID / DAMAGED                     | \$1.65               |                    |
| STATE          | ILSOS LOST, DESTROYED, MISSING STICKERS AND/OR PLATES | \$151.00 Each        |                    |
| STATE          | ILSOS TITLE INQUIRY                                   | \$2.50               |                    |
|                | ACH RETURN  | \$25.00 Each         |                    |

\*THE ARMORED CAR PICK UP/DELIVERY FEE IS PER OCCASION AND OPTIONAL. THIS **SCHEDULE A** TO THE ELS MASTER SERVICES AGREEMENT SHALL BECOME EFFECTIVE UPON BEING SIGNED BY AN AUTHORIZED SIGNATORY OF ELS.

**ELECTRONIC LICENSE SERVICE, LLC**

**CLIENT**

APPROVED BY: \_\_\_\_\_  
(Signature – Authorized Officer)

APPROVED BY: \_\_\_\_\_  
(Signature – Authorized Officer)

NAME TITLE: \_\_\_\_\_  
(Type or Print)

NAME TITLE: \_\_\_\_\_  
(Type or Print)

DATE: \_\_\_\_\_  
(Type or Print)

DATE: \_\_\_\_\_  
(Type or Print)

Please return by fax to 1-847-375-6600

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or by mail: 200 E Howard Ave, Ste 216 Des Plaines, IL 60018

## **SCHEDULE B**

### **DEFINITIONS**

- A. "Authorized User" means an employee or principal of Client who is authorized, pursuant to procedures adopted by ELS and the applicable Information Provider (including training), to access Vehicle Records or file Vehicle Record Information electronically via the ELS System.
- B. "Authorized User Terminal" means any computer terminal, monitor, and/or any related peripheral device approved by ELS to view, print, retrieve, store, transmit or otherwise access or manipulate information pursuant to this Agreement.
- C. "Client System" means all software and hardware owned or licensed by Client and required to access Provided Services.
- D. "EFT" means a transfer of money which is accomplished electronically.
- E. "ELS" means Electronic Licensing Service, LLC, an Illinois Limited Liability Company.
- F. "ELS Data" means all data created, processed, or otherwise obtained from or through the ELS System.
- G. "ELS Services" means the provision of access to the ELS System for the purpose of accessing Information Services, and all related services and items provided by ELS under this Agreement. ELS Services do not include Information Services. ELS Services may be modified by ELS from time to time in any manner on 30 days prior notice to Client and as otherwise provided in this Agreement.
- H. "ELS System" means ELS's host computer server and software by which You may access ELS Services or Information Services.
- I. "Information Providers" mean those persons or entities, such as the Illinois Secretary of State, Illinois Department of Revenue and other governmental agencies and private parties which make Information Services available by means of ELS Services.
- J. "Information Provider Agreements" means all agreements between ELS and an Information Provider for Information Services, including applications therefor.
- K. "Information Services" means those databases, information services, and vehicle license plates, license renewal stickers and other tangible and intangible items provided by Information Providers through ELS Services, as modified from time to time.
- L. "Proprietary Rights" means all patent, copyright, trade secret and other proprietary rights in or to ELS System, ELS Data or any other aspect of Provided Services, and all documentation related to any of the foregoing, including all modifications, enhancements, and derivative works of any of the foregoing.
- M. "Provided Services" means, collectively, ELS Services and Information Services.
- N. "Services Procedures" means all procedures and policies adopted by ELS or any Information Provider from time to time concerning the use of Provided Services, including all access, operating and security requirements and all insurance coverage and fidelity bond requirements imposed by ELS or any other Information Provider.
- O. "Term" has the meaning given in Section 3 hereof.
- P. "Vehicle Record" means a record containing information collected and maintained by ELS or an Information Provider, pursuant to applicable law, with respect to a motor vehicle, including identification, ownership, and any liens or other encumbrances pertinent to such vehicles.
- Q. "Vehicle Record Information" means any information which is collected for the purpose of creating a Vehicle Record or renewing a motor vehicle registration.
- R. "Vehicle Registration Material" means license plates and decals, together with any other materials required for or associated with the registration of motor vehicles in that state.

ELECTRONIC LICENSE SERVICE, LLC ("ELS")

"Client" Name:  
Address:  
City/St/Zip:  
Phone:  
ELS ID #:

In consideration of the applicable services provided to CLIENT by ELS, CLIENT hereby authorizes ELS to initiate debit entries to the account indicated below at the depository financial institution named below, hereinafter called DEPOSITORY, and to debit the same to such account. CLIENT acknowledges and agrees that such debits to CLIENT'S account shall be for (i) fees owing by CLIENT to ELS for services rendered by ELS to CLIENT, (ii) fees owing by CLIENT to governmental entities or agencies and other third parties in connection with transactions conducted by CLIENT through ELS, and (iii) taxes owing by CLIENT to governmental entities or agencies in connection with transactions conducted by CLIENT through ELS. CLIENT acknowledges that the origination of ACH transactions to its bank account must comply with the provisions of U.S. law.

Store DFPR/DFI Number: \_\_\_\_\_ Branch Phone: \_\_\_\_\_

Depository Bank Name: \_\_\_\_\_ Branch Address: \_\_\_\_\_

Branch Contact: \_\_\_\_\_ Branch City/St/Zip: \_\_\_\_\_

ABA Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Checking  Savings  ELS SERVICE FEES  GOVERNMENTAL ENTITIES OR OTHER THIRD PARTIES FEES

| How to find your Routing and Account Numbers |                      |
|--|----------------------|
| <u>123456789</u>                             | <u>1234567890123</u> |
| Bank Routing Code                            | Bank Account Number  |

This character : | **appears** before and after the 9-digit ABA Routing number in the MICR line

This character  appears after the checking account number.

If sufficient funds are not available upon presentation of any charge made hereunder to CLIENT'S DEPOSITORY, ELS may take such action as it deems appropriate consistent with any agreement with CLIENT.

In consideration of ELS's compliance with the authorization, CLIENT agrees that ELS's treatment of any charge, and the ELS's rights in respect to it shall be the same as if the entry were initiated personally by CLIENT and that if any charge is dishonored, whether with or without cause, ELS shall be under no liability whatsoever.

This authorization is to remain in full force and effect until ELS has received written notification from us of termination in such time and in such manner as to afford ELS and DEPOSITORY a reasonable opportunity to act. We may only revoke this authorization by contacting ELS directly at the address listed above.

Client Representative Name and Title: \_\_\_\_\_  
(as it appears on DEPOSITORY SIGNATURE CARD) (Please Print or Type) Date: \_\_\_\_\_

YOU – "CLIENT"  
SIGNATURE: \_\_\_\_\_ ELS SIGNATURE: \_\_\_\_\_

NAME & TITLE: \_\_\_\_\_ NAME & TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_ DATE: \_\_\_\_\_

Please return by fax to 1-847-375-6600



**CLERK'S SERVICES FOR THE YEAR 2023**

| Month        | Voter Registr. | Handic. Cards | Hunting & Fishing | RTA Passes | Passport Applic. | Neighbor Neighbor | Notary Public | Garbage Stickers | MainLines Tickets | TOTAL        |
|--------------|----------------|---------------|-------------------|------------|------------------|-------------------|---------------|------------------|-------------------|--------------|
| January      | 0              | 0             | 0                 | 16         | 160              | 427               | 16            | 17               | 20                | 656          |
| February     | 1              | 0             | 0                 | 10         | 145              | 1                 | 17            | 5                | 15                | 194          |
| March        | 1              | 4             | 11                | 17         | 178              | 175               | 11            | 32               | 0                 | 429          |
| April        | 5              | 1             | 30                | 10         | 156              | 0                 | 13            | 127              | 20                | 362          |
| May          | 1              | 1             | 15                | 14         | 141              | 0                 | 12            | 236              | 3                 | 423          |
| June         | 0              | 4             | 3                 | 11         | 155              | 764               | 32            | 468              | 0                 | 1,437        |
| July         | 0              | 1             | 4                 | 17         | 171              | 2                 | 52            | 201              | 40                | 488          |
| August       | 1              | 0             | 0                 | 18         | 223              | 414               | 17            | 187              | 0                 | 860          |
| September    | 4              | 1             | 1                 | 21         | 125              | 0                 | 10            | 105              | 0                 | 267          |
| October      | 0              | 1             | 26                | 14         | 134              | 402               | 21            | 135              | 0                 | 733          |
| November     | 0              | 1             | 4                 | 2          | 141              | 3                 | 16            | 239              | 0                 | 406          |
| December     | 0              | 3             | 0                 | 6          | 149              | 0                 | 23            | 26               | 0                 | 207          |
| <b>TOTAL</b> | <b>2</b>       | <b>4</b>      | <b>11</b>         | <b>43</b>  | <b>483</b>       | <b>603</b>        | <b>44</b>     | <b>54</b>        | <b>35</b>         | <b>1,279</b> |

\* The numbers in the second row indicate services provided in the year 2022

### Maine Township Assessor's Office 2023 Monthly Summary of Taxpayer Services

|                     | Jan | Feb | March | April        | May | June | July | August | Sept | Oct | Nov | Dec | Total        |
|---------------------|-----|-----|-------|--------------|-----|------|------|--------|------|-----|-----|-----|--------------|
| Calls               | 436 | 764 | 901   | 160          |     |      |      |        |      |     |     |     | 2261         |
| Visits              | 251 | 599 | 767   | 104          |     |      |      |        |      |     |     |     | 1721         |
| Permits             | 592 | 0   | 231   | 9            |     |      |      |        |      |     |     |     | 832          |
| Welcome letters     | 0   | 0   | 602   | 0            |     |      |      |        |      |     |     |     | 602          |
| Cert. of Errors     | 122 | 0   | 44    | 15           |     |      |      |        |      |     |     |     | 181          |
| HO                  | 0   | 0   | 0     | 0            |     |      |      |        |      |     |     |     | 0            |
| Senior              | 0   | 0   | 0     | 0            |     |      |      |        |      |     |     |     | 0            |
| Freeze              | 0   | 0   | 0     | 0            |     |      |      |        |      |     |     |     | 0            |
| Disability          | 0   | 0   | 0     | 0            |     |      |      |        |      |     |     |     | 0            |
| Vets                | 0   | 0   | 0     | 0            |     |      |      |        |      |     |     |     | 0            |
| Waivers             | 2   | 5   | 8     | 5            |     |      |      |        |      |     |     |     | 20           |
| Treasurer Apply for |     |     |       |              |     |      |      |        |      |     |     |     |              |
| Overpayment         | 1   | 0   | 2     | 1            |     |      |      |        |      |     |     |     | 4            |
| Name/Address        | 10  | 6   | 26    | 15           |     |      |      |        |      |     |     |     | 57           |
| Appeals             | 0   | 0   | 1044  | 0            |     |      |      |        |      |     |     |     | 1044         |
| Prop. Loc           | 35  | 0   | 36    | 16           |     |      |      |        |      |     |     |     | 87           |
| Exempt Inq.         | 2   | 0   | 3     | 2            |     |      |      |        |      |     |     |     | 7            |
| Assessment Inq.     | 2   | 0   | 5     | 0            |     |      |      |        |      |     |     |     | 7            |
| C/E \$ Saved        |     |     |       |              |     |      |      |        |      |     |     |     |              |
| Taxpayers           |     |     |       | \$ 64,986.04 |     |      |      |        |      |     |     |     | \$ 64,986.04 |

z: Assessor/2023 Yearly Summary of Taxpayer Services\_ by month

Updated 4/10/23

## **General Assistance Monthly Report**

**March 2023**

**Kathy Sabbini**

### **General Assistance:**

We closed one client's case due to the client's passing last month. We are down to 23 clients right now.

### **Advocacy/QMB, Snap and Medicaid**

In March, we helped residents with the various forms of Public Aid (Food Stamps, Medicaid, and Cash Assistance) this included for many their redeterminations on their Food stamps and Medicaid were taken care of. We received a lot of walk-ins and phone calls about Food Stamp amounts returning back to the pre-pandemic levels of amount of money that people were receiving effective as of March 1,2023.

### **Benefit Access:**

As of April 18,2023 the Secretary of State will be using income from the year of 2022 for the income guidelines. This is a program which grants a reduced rate on license plate stickers and a free or reduced transit card to qualifying residents.

### **CEDA/LIHEAP:**

\_The Liheap season is still going on until May 31,2023 for any new applicants or denied applicants that need to be helped before the deadline. Our clients have been helped remotely or in person depending on their preference. Currently, one of the programs from CEDA called Furnace program had ended as of 02/28/2023 which was the last day to apply for that program

Due to processing delays from CEDA, which was emailed to our office as of 02/17/23. There has been a greater influx of people getting their applications delayed for approval. At this time we are also experiencing a lot of clients who are receiving disconnection notices from their gas, electric and water companies. The Energy Program awards eligible applicants a one time-grant on their gas and electric bills. Also there is a water bill assistance called LIHWAP which awards applicants a one-time grant toward their water bill and applicants can apply for it at least one time a year.

### **Senior Information and Assistance**

As always our Senior and Disability Advocate Halie Reyes is helping seniors if they need help with their Medicare, Public Aid or other programs when necessary.

**Maine Township Code  
Enforcement Office**

**To:** Elected Officials  
**From:** Nader Ghazaleh, Code Enforcement Officer  
**CC:** Dayna Berman, Administrator  
**Date:** 4/21/2023

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With winter hopefully behind us, it leaves its rath of debris behind also. Hidden furniture, bed rails, tires, old tv's, etc. are some of the things I come across. I have been working with Flood Brothers on heavy littered areas to get it cleaned up. Winter will also leave behind many derelict abandoned vehicles, flat tires, expired plates, and cars just left behind. I have been writing deficiencies on property maintenance issues, falling flashing, poor condition of driveways, and water discharging on to the right of way. Many residents have been complaining about excessive water on their property's which is mostly due to poor grading of the land issues, which I explained need a basic landscaping company to level their property.

With spring now upon us, I'm finding residents fly dumping garbage overnight or on the weekends. Leaving large amounts of furniture, mattress, dressers, etc. in Robin Drive, Dee Road area. No one seems to want to take ownership, so I'm having to call in special pickups to have it removed. With the thaw, I have been finding water main breaks, which Aqua addresses. With the nicer weather also here, I will now transition to looking for overgrown vegetation, making sure residents have proper permits, now that construction season is upon us. Branch pickup also started the third Monday of April, so I will also begin monitoring and making sure residents are not leaving these branches out to early or putting out too much.

Deficiency 18

Citations 11

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY  
MONTHLY STATISTICAL REPORT**

**To: Karen Dimond  
Maine Township Supervisor**

**From: Nick Kanehl  
Director – Food Pantry**

**Re: Monthly Report April 2023**

**I. Maine Township Emergency Food Pantry Distribution  
a. Patrons of Food Distribution**

—

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**TOTAL 350 Clients / 320 Clients used the pantry**

**II. Cash Donations and Amounts Received**

|                           |                        |
|---------------------------|------------------------|
| <b>Resident Donations</b> | <b>\$8,750</b>         |
| <b>Business Donations</b> |                        |
| <b><u>Total</u></b>       | <b><u>\$ 8,750</u></b> |

**III. Community Service/ Volunteers:**

- Eight people came in this month to complete community service hours and to volunteer, donating 140 over hours of service to our pantry.
- Continue to organize, pack and deliver **70 bag** lunches per week for children from School District 63.
- Continue to work with people in the community collecting large donations on a two-three-week basis.
- Food donations collected every Wednesday & Friday from Washington Elementary. (Park Ridge)
- Large food donation on Palm Sunday from St. Lukes Church. (Park Ridge)
- Received large Com-Ed donations of various different types of LED light bulbs.

- Finalizing dates for Costco donations from Mount Prospect.
- Amazon wish-list project has collected over thirty (30) packages in the short time being available to the public.
- We are in process of filing a 501c3 for the food pantry to partner up with The Greater Chicago Food Depository.
- Continue to partner with Food Rescue which allows our food pantry to pick up extra supplies from companies like Costco and Panera.
- Food drive collected from Park Ridge Emerson Middle School.
- Walmart food purchases  
**March 21<sup>st</sup>- \$762.62**  
**April 13<sup>th</sup> -\$1311.49**  
**April 18<sup>th</sup> – 443.79**  
**Total -2,517.90**

**MAINESTAY YOUTH & FAMILY SERVICES**  
**APRIL 2023 BOARD REPORT**  
*RICHARD LYON, DIRECTOR*

**UNDERSTANDING SPECIAL EDUCATION ELIGIBILITY SEMINAR – APRIL 26**

On April 26 from 6-8 pm, we will host a community education seminar entitled *Understanding Special Education Eligibility*. This presentation will include a basic overview of special education eligibility in the school setting. Participants will learn what to expect in a special education eligibility meeting and gain a basic understanding of educational supports available through the public schools.

**MAINE TOWNSHIP AGENCY DAY – MAY 5**

Our 40<sup>th</sup> annual Maine Township Agency Day will be held on Friday, May 5 at Manzo’s Banquets in Des Plaines from 9 am – 1 pm. We are excited to return to an in-person format this year after hosting the event virtually for the past two years. This event provides a great opportunity for local organizations to learn about services in the Maine Township community and is open to employees from social service agencies, non-profits, schools, churches, hospitals, and units of government. There will be multiple opportunities for networking among agencies and organizations. Our speaker this year will be Glenn Anderson whose presentation is entitled *Let’s Change How Your Team Adapts to Change*. At the conclusion of the workshop, organizations will be able to share their mission and services with those in attendance in order to increase awareness of available local resources and better serve our residents. I am pleased to report that Chicago Behavioral Hospital, Des Plaines Community Foundation, Trinity Services, Jeffrey A. Rabin & Associates, and Rosecrance are our sponsors for this year’s event. Admission is free for all Maine Township employees and elected officials. Please contact Evan White to sign up.

**ANXIETY COPING SKILLS GROUP**

Our Anxiety Coping Skills Group for youth ages 8-13 concluded on March 22 with a scavenger-hunt-style escape room. Throughout the 8-week program, participants learned ways to cope with anxiety through the Coping Cat workbook, but more occurred in the group than just working through a workbook. Our Family Therapist, Summer Zumbrock, and Intern Therapist, Erin Callahan, co-facilitated the group and watched as the kids started out as acquaintances, but developed friendships along the way! Summer and Erin also developed a bond with the kids and learned more about them and incorporated their interests into the group. Erin specifically took the initiative and time to not only figure out what “Among Us” was that the kids talked about each group, but made an “Among Us” activity that allowed the kids an opportunity to externalize their anxiety. This was a huge hit with the kids as it incorporated their favorite game and was a creative approach to help those who struggle with internalizing anxiety (which was the case for many in the group). Other fun and engaging activities included a small-group-style escape room, coping skills bingo, and several opportunities to be expressive and creative via art and role-play. Overall, the group was a success as the kids worked amazingly hard and put in so much effort week after week to learn the material in their workbooks and complete weekly assignments at home. They were also willing to share with other kids in the group each week to show them that they are not alone in their struggle with anxiety.

**FEATURED STORY OF THE MONTH**

One of Summer Zumbrock’s clients recently celebrated their one-year anniversary in therapy and in looking back at their progress, the client reported that they feel they were able to effectively process and accept the death of a family member. Summer’s client had been struggling with the death of a family member since early 2021 and had been reluctant to discuss their grief with Summer. Summer worked with the client for several months on issues related to bullying and generalized anxiety while waiting for the client to feel comfortable enough to delve into the subject of grief and the loss they experienced. At one

point, progress stalled for about three months. Summer met the client where they were at and allowed them to be in control of the sessions in hopes that they would one day feel ready to discuss what they originally started therapy to resolve. The client began sharing more with Summer about their fears about the death of loved ones and eventually discussed the death that originally brought them to therapy. The client now reports that they feel less anxious overall, are experiencing a decrease in issues related to bullying, and have finally felt comfortable enough to discuss things with Summer that they felt uncomfortable to discuss initially. The client reports continued interest in therapy and is now ready to decrease session frequency from weekly to once every two weeks. The client reports continued interest in therapy to continue self-esteem building, anxiety management, and other issues that arose throughout their first year at a new school.

### **NEW KIDS SPRING FEST PROGRAM**

On March 31, MaineStay held a Kids Spring Fest, a continuation of the Kids Winter Fest program from January. The event was held in the Community Room from 1-4 pm and allowed participants to make new friends and participate in fun activities while school was on spring break. The day was successful, with 24 kids attending, including many returners from Kids Winter Fest. During the event, Evan White taught participants how to make a catapult. They were given several different designs and encouraged to follow a design they liked or to create something new. Once completed, they played a homemade Angry Birds game using their catapults. The group enjoyed the flexibility and having a fun and creative activity. Emily Toomey led the group in several "Minute to Win It" games, which the group met with enthusiasm. The group played the games with speed, breaking their own records. The day ended with Bingo, with many of the kids taking turns leading the game. Kids Spring Fest was another successful event, showing the Kids Fest programming has been welcomed by many families. We plan on having a Kids Summer Fest to provide a safe and fun place to be during summer break. I would like to thank Evan and Emily for their hard work in creating this new series of successful programs.



### **NEW TUTORING PROGRAM**

Our new tutoring program for students in grades 2-5 began on April 11 and is off to an excellent start with great connections and engagement from students and tutors. Using a small-group format, tutors work to improve academic skills and self-confidence. These certified teachers meet with students on a weekly basis. Each tutor is assigned to a group of four students and works with those students both individually and collectively. I would like to congratulate Emily Toomey for her efforts in recruiting tutors and students and for a successful launch of this new program!



### **NEW YOUTH ANGER MANAGEMENT SKILLS TRAINING GROUP**

This 8-week group for children ages 7-12, led by Summer Zumbrock, began on March 6 and focuses on teaching practical skills to deal with anger and frustration in a healthy manner.

### **SLAM POETRY SOCIETY**

This program for children ages 8-13, led by Evan White, began on April 13 and helps participants learn how to write poetry as a way to manage and reflect on their emotions and experiences in a healthy way.

### **SUMMER CAMP**

We are currently accepting applications for our Adventure Maine Township Summer Camp program for at-risk youth, ages 8-13, who qualify based on family income. The first camp session will take place from June 20-29 and the second from July 10-20. We already have 30 participants signed up. This camp provides a supportive and structured environment where children can improve their social skills while being exposed to new activities they may not otherwise be able to experience.

### **COUNSELING SERVICES**

MaineStay continues to offer clients the option to be seen in the office or via telehealth (video or phone) for counseling services. We also offer clients the flexibility to switch an appointment from in-person to telehealth if transportation, illness, or other obstacles prevent them from coming into the office. We had 4 new counseling intakes completed during March. We currently have a waiting list of 9 clients. We had 81 ongoing cases and now have a total of 85 cases in our affordable, strength-based counseling program. MaineStay is honored to provide our residents of all ages who are struggling with mental health concerns with local and convenient access to services.

### **PSYCHIATRIC SERVICES**

Due to a reducing in funding, Josselyn is discontinuing our psychiatric services partnership, which allowed clients receiving counseling services at MaineStay to receive psychiatric services from Josselyn via telehealth without also needing to be seen for counseling there. We are in the process of transition planning with current clients affected by this change.





## MAINESTREAMERS HIGHLIGHTS

March 2023

Marie Dachniwsky, Director

In March we offered three daytrips to our members: *The Music Man*, at the Fireside Theatre, *S.C. Johnson Building, Racine Art Museum & Larsen's Bakery*, in Racine and a *Chocolate Tour of Lake County*. We hosted our regular monthly programs - Bingo, Movie, Day at the Races, Fitness Classes, as well as a few highlighted events - Informative Luncheon "*Flying High: Betty the Pan AM Stewardess*", and two silk painting workshops instructed by The Des Plaines Art Guild. We hosted our St. Patrick's Day Luncheon and a Twilight Dining program at Giacamo's. Throughout the month a combined total of 632 members (some duplicated) were able to enjoy our MaineStreamer activities. I also attended the North Shore Super Senior Award Ceremony.

A few of the featured events and programs for the month of March were:

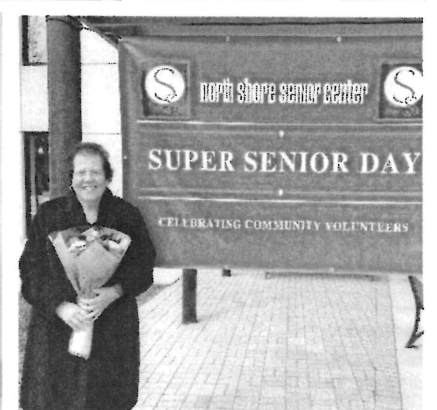
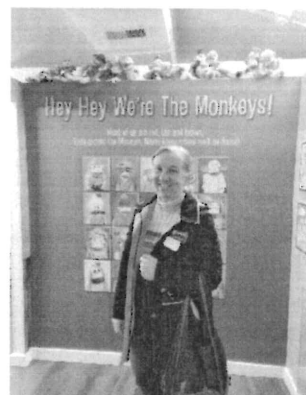
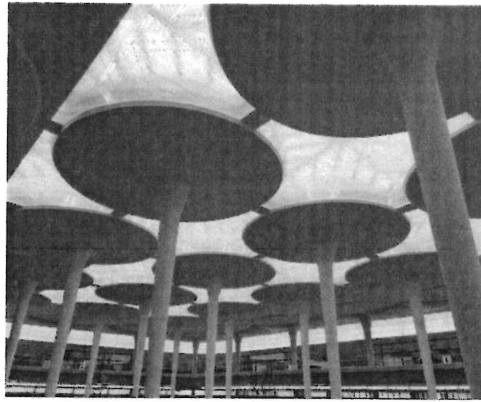
**Informative Luncheon** – "*Flying High: Betty the Pan AM Stewardess*", presented by Leslie Goddard, was once again a great afternoon with a delicious lunch at Club Casa Café. To a sold-out crowd, Leslie helped members go back in time to the golden age of air travel, the 1960's, when jets were new and stewardesses were an all-American fantasy. She gave the true story of a real-life stewardess for Pan Am, the most glamorous U.S. airline. Members were given insight information on stewardesses serving the rich and famous, about the strict height, weight and age requirements, about cooking gourmet meals and enduring some wild rides.

**Silk Painting Workshop**: - Rhonda Popko, with the Des Plaines Art Guild, instructed two silk painting workshops. We initially had one class set up, but needed to schedule a second due to so much interest. This was the first time that participating members tried this very unique method of working/painting directly on silk with resists and dyes. All participants completed a small work of art and were thrilled to learn this technique.

**St. Patrick's Day Luncheon** - Our luncheon was held at Chateau Ritz in Niles. Members enjoyed a delicious Corned Beef and Cabbage lunch and enjoyed socializing. After lunch, The Gleeson Trio, who have been dazzling audiences throughout the Midwest, entertained members with crowd favorites like Tell Me Ma, Fields of Athenry, and Whiskey in the Jar, along with hidden gems like Dublin in the Rare Auld Times. They also shared stories about these songs and members enjoyed singing along.

**Super Senior Day** – Volunteers make giving back a priority, while also strengthening community groups. Since 1974 North Shore Senior Center has been hosting and honoring volunteers from North Suburban organizations. This year our MaineStreamer, Athena Columbus, was nominated as Maine Townships "Super Senior". Artistic, eager and willing are all words that describe our super senior, Athena. For the past five years, Athena volunteered for us and donated an unprecedented number of hours of service. Each honorary volunteer, guest and a representative of the organization are invited for a lunch and an award ceremony at the North Shore Senior Center. It was my pleasure attending this celebration with Athena. The MaineStreamer department is proud to recognize Athena as a valuable member of MaineStreamers, our Township community and our family.

# MAINSTREAMER PHOTOS FROM MARCH 2023 PROGRAMS AND EVENTS



MAINESTREAMERS 2023 STATISTICAL REPORT -MARCH 2023

| RECREATIONAL PROGRAMS                              | NO. OF PARTICIPANTS | YEAR TO DATE | INCOME      | EXPENSES    | TOTAL      |
|--|---------------------|--------------|-------------|-------------|------------|
| Bingo (Monthly)                                    | 45                  | 127          | \$270.00    | \$157.99    | \$112.01   |
| Day at the Races (Monthly)                         | 40                  | 116          | \$0.00      | \$15.00     | (\$15.00)  |
| Movie of the Month (Monthly)                       | 50                  | 134          | \$102.00    | \$4.00      | \$98.00    |
| Twilight Dining Outing (Alternating Months)        | 59                  | 110          | \$2,215.00  | \$2,184.00  | \$31.00    |
| Craft Class - Silk Painting                        | 23                  | 23           | \$840.00    | \$840.00    | \$0.00     |
|  |                     |              |             |             |            |
| <b>HEALTH/INFORMATIVE</b>                          |                     |              |             |             |            |
| Flying High: The Pan Am Stewardess                 | 81                  | 242          | \$3,672.00  | \$3,702.20  | (\$30.20)  |
|  |                     |              |             |             |            |
|  |                     |              |             |             |            |
|  |                     |              |             |             |            |
| <b>FITNESS CLASSES</b>                             |                     |              |             |             |            |
| Senior Aerobics (8 week sessions)                  |                     | 25           |             |             | \$0.00     |
| Yoga (8 Week Sessions)                             |                     | 14           |             |             | \$0.00     |
| Zumba Gold   |                     | 23           |             |             | \$0.00     |
|  |                     |              |             |             |            |
| <b>CLASSES/PROGRAMS</b>                            |                     |              |             |             |            |
| Computer Class (Alternating Months)                | 14                  | 36           | \$140.00    | \$150.00    | (\$10.00)  |
| Rules of the Road (3- Times a Year)                |                     | 15           |             |             | \$0.00     |
| Defensive Driving Course (Held Quarterly)          |                     | 28           |             |             | \$0.00     |
|  |                     |              |             |             |            |
| <b>LUNCHEON</b>                                    | 149                 | 272          | \$5,688.00  | \$5,459.02  | \$228.98   |
| <b>SPECIAL EVENTS</b>                              |                     | 22           |             |             | \$0.00     |
|  |                     |              |             |             | \$0.00     |
|  |                     |              |             |             | \$0.00     |
| <b>DAY TRIPS</b>                                   | 155                 | 400          | \$14,164.00 | \$13,491.54 | \$672.46   |
| <b>LONG DISTANCE TRIPS</b>                         | 2                   | 4            | \$355.84    | \$0.00      | \$355.84   |
| <b>SENIOR MAILING (Bi-Monthly)</b>                 |                     |              |             |             | \$0.00     |
| <b>NEWCOMERS PRESENTATION (Alternating months)</b> | 14                  | 23           | \$0.00      | \$14.99     | (\$14.99)  |
| <b>ADVISORY COUNCIL MEETING (Held Quarterly)</b>   |                     |              |             |             | \$0.00     |
| <b>TOTAL</b>                                       | 632                 | 1614         | \$27,446.84 | \$26,018.74 | \$1,428.10 |
| Misc. Expenditures                                 |                     |              |             | \$137.96    | (\$137.96) |
|  |                     |              |             |             |            |
| <b>NEW MEMBERS</b>                                 | 20                  | 67           | Average Age | 70 y/o      | \$0.00     |
|  |                     |              |             |             | \$1,290.14 |

| ADDITIONAL EXPENSES (STARTED FISCAL YR. 2023)    | EXPENSES | TOTAL    |
|--|----------|----------|
| Monthly Postage                                  | \$116.52 | \$116.52 |
| Printing & Publishing (MaineStreamer Newsletter) |          |          |

**Maine Township**  
**MaineStreamers Account Income/Expenses**  
**March 2023**

|  |                     |
|--|---------------------|
| <b>Beginning Balance 3/1/2023</b>  | <b>\$109,770.69</b> |
| <hr/>  |                     |
| <b>Income</b>  |                     |
| Total amount of checks deposited (e.g., member event fees, vendor refunds) | \$32,964.00         |
| <b>Expenses</b>  |                     |
| Total Subtractions (e.g., venues, bus transportation)                      | \$23,885.23         |
| <hr/>  |                     |
| <b>Ending Balance 3/31/2023</b>  | <b>\$118,849.46</b> |

Ending Bank Balance           \$118,849.46

**\* Please Note**

This is an account separate from the General Town Fund



## Board Report for March / April 2023

**Marty Cook**

### Friday Night Recovery Meetings at Maine Township Attendance:

- We continue to see strong support for our meeting via community-based treatment referrals

|                |                 |
|----------------|-----------------|
| March 23, 2023 | 43Participants  |
| March 31, 2023 | 47 Participants |
| April 7, 2023  | 54 Participants |
| April 14, 2023 | 48 Participants |

### Community Outreach:

- Participated in Park Ridge Police Prescription Drug Take Back Day
- Met with Lutheran General Hospital to coordinate recovery meetings for patients with substance abuse diagnosis
- Registered Maine Township with the State of Illinois, Department of Public Health to become a Narcan distribution site

### Sober Smoking Group Zoom Meetings:

Our innovative program, and winner of The Respiratory Health Association's Making a Difference In The Community Award, continues to meet Tuesday's and Thursday's on zoom. Were we average 15 participants. This program is responsible for many long nicotine users connecting with professionals from the RHA, and peers who are in recovery from drugs and alcohol addiction to quit smoking.

Addiction is not a 9 to 5 job and does not take holidays. Recovery Connection staff makes itself available 24 hours a day 7 days a week.

- Coordinated addiction/ Mental health treatment for 2 Maine Township residents
- Staff spoke with 5 families about finding treatment for loved one's. This is often time consuming as staff calls treatment centers to assist people in crisis to find treatment this includes find available beds, scholarships and matches for their insurance.

### Social Media Communications:

#### E- Newsletter

- 5 e-newsletters sent to 438 participants and local health agencies
- 150 weekly opens

#### Recovery Connection Facebook Page:

- 4 posts per month
- 234 Members



# NATIONAL PRESCRIPTION DRUG TAKE BACK DAY

**PRESCRIPTION DRUG DROP OFF EVENT  
DRIVE UP AND GO!**

HOSTED BY THE PARK RIDGE OPIOID ADVISORY GROUP  
IN PARTNERSHIP WITH THE PARK RIDGE POLICE DEPARTMENT AND THE  
COOK COUNTY SHERIFF'S PRESCRIPTION DRUG TAKE BACK PROGRAM

**SATURDAY, APRIL 22, 2023**

**9AM - 1PM**

**PARK RIDGE CITY HALL**

How it works:

1. Put medications in a sealed bag or container and place it in the trunk of your car
2. Drive to Park Ridge City Hall (rear parking lot)
3. Volunteers will greet you and collect the medication
4. Drive away and enjoy a free bag of goodies!

ACCEPTED ITEMS:

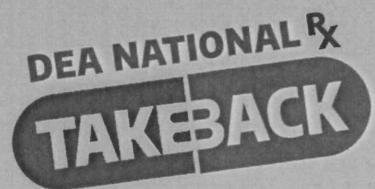
PRESCRIPTION MEDICATIONS ONLY, IN A PILL BOTTLE OR SEALED BAG

NOT ACCEPTED:

ILLICIT DRUGS  
NEEDLES

EVENT VOLUNTEERS WILL BE FROM LOCAL AGENCIES--  
STOP BY FOR INFORMATION!

**NALOXONE (NARCAN) DISTRIBUTION PROVIDED BY LIVE4LALI**

The logo features the text "DEA NATIONAL Rx" in a bold, sans-serif font above the word "TAKEBACK" which is written in a larger, bold, sans-serif font inside a dark, rounded rectangular shape. The background of the entire poster is a dark grey color with several white and black pill capsules scattered on the right side.

**DEA NATIONAL Rx  
TAKEBACK**

For more information on Take Back Day, visit [DEATakeBack.com](http://DEATakeBack.com)